Rate your test-taking skill

Answer the following questions with Always, Usually, or Never.

- Do you preview your entire exam paper before beginning?
- Do you allocate and keep track of time while taking the exam?
- Do you review the exam once you've finished?
- Do you avoid changing answers frequently unless you are certain that your first answer is wrong?
- Do you always read all of the choices on a multiple choice exam before choosing an answer?
- Do you use the point value of short answer questions as a guide to how much information to provide?
- Do you read the directions before beginning the exam?
- Do you write a brief outline before writing an essay question answer?
- Are your essay exam answers neat, organized, and grammatically correct?
- Do you look for clues in essay questions that suggest how to organize your answer?

If you answered any questions usually or never, you need to consider and review those areas.