

WHY CHOOSE DVC?

DVC's Business Administration Department offers a wide selection of high-quality business courses throughout the year. Its dedicated faculty and helpful staff are committed to helping students meet their business education goals. The expert faculty includes business educators, small business owners, attorneys, technical writers, consultants, CPAs, human resource specialists, corporate executives, and other professionals.

Students who earn an associate degree in business can make median salaries of up to \$60,000, and those who earn a bachelor degree can expect to make up to \$95,000 or more.



**YOUR FUTURE
BEGINS
HERE!**



I'M INTERESTED. WHAT SHOULD I DO NOW?

Call the
Business Administration Department at:
925-969-2688
or visit www.dvc.edu/programs

www.dvc.edu
ADMISSIONS OFFICE: 925-685-1310
COUNSELING OFFICE: 925-969-2140

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MISSION STATEMENT Diablo Valley College is passionately committed to student learning through the intellectual, scientific, artistic, psychological, and ethical development of its diverse student body. Diablo Valley College prepares students for transfer to four-year universities; provides career and technical education; supports the economic development of the region; offers pre-collegiate programs; and promotes personal growth and lifelong learning.

PERKINS STATEMENT This project was funded fully or in part by Carl D. Perkins Career Technical Education Act of 2006, awarded to Diablo Valley College and administered by the California Community Colleges Chancellor's Office. It is the policy of Diablo Valley College not to discriminate against any person on the basis of race, color, national origin, sex or disability in all of its educational and employment programs and activities.

PLEASANT HILL CAMPUS
321 Golf Club Road, Pleasant Hill, CA 94523

SAN RAMON CAMPUS
1690 Watermill Road, San Ramon, CA 94582

NON-DISCRIMINATION STATEMENT The district shall not discriminate based on ethnic group identification, race, color, age, citizenship, ancestry, religion, marital status, national origin, sex, sexual orientation, mental or physical disability, medical condition, veteran status, parental status, or because a student is perceived to have one or more of these characteristics

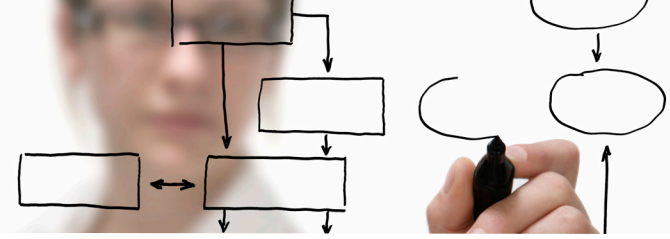
BUSINESS AND BUSINESS TRANSFER

CERTIFICATE/DEGREE PROGRAMS



DVC
DIABLO VALLEY COLLEGE

To prepare for a bachelor's degree in a business field, business students complete the first and second-year requirements for transfer to a four-year institution. This will demonstrate commitment and ability to successfully complete upper-division coursework at a four-year college or university. This program offers foundation courses in general business, accounting, statistics, business law, business communication, management studies, and international business. Courses also explore social responsibility and business ethics.



What is the business program?

Business students who want to demonstrate a commitment to a field and prepare for it should consider an associate in science degree in business. The program offers foundation courses in general business, accounting, statistics, business law, business communications, management studies, and international business. Courses also explore social responsibility and business ethics. Plus, the degree offers the opportunity to do a specialization through advanced courses in general business, business marketing, management and leadership studies, real estate, wealth management, or small business management and entrepreneurship.

What is the business transfer program?

Professional careers in business usually require a bachelor's degree or higher. Completing the first and second year requirements for transfer to a four-year institution helps students get closer to earning a business baccalaureate. It will also demonstrate commitment to doing upper-division coursework at a four-year college or university.

DVC's business transfer program includes a diverse range of interesting courses such as general business, accounting, statistics, business law, economics, math, and general education courses. These courses allow students to build business knowledge, acquaint them with social responsibility and business ethics, and help them succeed in today's ever-changing, keenly competitive business environment.



What are the requirements for earning an Associate Degree in business?

To earn an associate degree, students must:

- Complete each course used to meet a major requirement with a "C" grade or higher.
- Complete all graduation requirements.
- Complete at least 25 percent of all major course work at Diablo Valley College.
- Complete all course work within a seven year period.

Students who intend to transfer must satisfy the current transfer requirements specific to the intended transfer college or university. Meet with a counselor to discuss transfer requirements, major preparation, and GPA requirements.*

What are the requirements for earning a Certificate of Accomplishment in business?

To earn a certificate of accomplishment, students must:

- Complete each course used to meet a major requirement with a "C" grade or higher.
- Complete all graduation requirements.
- Complete at least 25 percent of all major course work at Diablo Valley College.
- Complete all course work within a five year period.

*The associate in science in business is not intended for transfer students. DVC business students who intend to transfer should consult with a program advisor or counselor about transfer requirements to a four-year institution.

What is the Certificate of Achievement in advanced general business?

Students who want to complete some and not all undergraduate business major requirements for transfer can attain certificate of achievement in business-transfer. The certificate program prepares students for jobs in business and also for transfer to a four-year institution at a later time. Courses include general business, accounting, statistics, business law, economics, and math.

What is the Certificate of Achievement in general business?

Students with the goal to get an entry-level job requiring general business skills can prepare by earning a certificate of achievement in general business. The program offers a general foundation in business, business communications, business law, and management studies.

What is the Certificate of Accomplishment in business?

A certificate of accomplishment in business essentials offers the basics for entry-level jobs in business settings. Courses include business English, business math, and information competency and research skills.

"The knowledge developed through a business degree is varied and highly transferable to a diverse set of industries - including starting your own business. The combination of real-life applications and proven theories provides a strong foundation to start and to excel in your career."

Joyce Kwok, DVC Business Transfer student, Haas School of Business graduate, Citi Corporate Investment Bank NY, NY