COOPERATIVE EDUCATION – COOP

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Students may earn units for learning on-the-job through Cooperative Education. It is part of the total educational process that assists students in exploring and wisely choosing a career, preparing for full-time employment, and advancing in careers of their choice. The course is designed for students whose jobs relate to their college major or career goals and provides on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives.

Theses courses are for students who are working full or part-time and interested in earning units while gaining practical work experience, either for pay, as interns, or as volunteers. College credit is granted for the following:

**COOP-160** General Work Experience Education
1-3 units SC
- May be repeated three times
- Variable hours
- Note: In order to enroll in a COOP course, students must be employed, register for the course, complete an online Employment Form, and participate in an orientation. Students may earn one unit for five hours work per week or seventy-five hours work per term. Does not meet requirements for veterans’ benefits. Employment Form can be accessed at www.dvc.edu/coop. Incomplete grades are not awarded for COOP. Students may repeat to a maximum of twelve units; an appeal will be required after three repetitions.

COOP-160 is supervised employment for students whose jobs do not relate to their college major or area of career interest. Under the supervision of a college instructor, students will acquire employability skills, desirable work habits, and career awareness through on-the-job and other learning experiences. CSU

**COOP-170** Occupational Work Experience Education
1-4 units SC
- May be repeated three times
- Variable hours
- Note: In order to enroll in a COOP course, students must be employed, register for the course, complete an online Employment Form, and participate in an orientation. Students may earn one unit for five hours work per week or seventy-five hours work per term. Employment Form can be accessed at www.dvc.edu/coop. Incomplete grades are not awarded for COOP. Students may repeat to a maximum of sixteen units; an appeal will be required after three repetitions.

COOP-170 is supervised employment that extends classroom learning to the job site and relates to the student’s chosen field of study or area of career interest. Under the supervision of a college instructor, students will engage in on-the-job and other learning experiences that contribute to their employability skills and occupational or educational goals. CSU

**COOP-180** Internship in Occupational Work Experience Education
1-4 units SC
- May be repeated three times
- Variable hours
- Note: In order to enroll in the COOP-180 course, students must be interning or volunteering, register for the course, complete an online Employment Form, and participate in an orientation. Students may earn one unit for five hours work per week or seventy-five hours work per term (paid work) or one unit for four hours work per week or sixty hours work per term (unpaid work). The Employment Form can be accessed at www.dvc.edu/coop. Incomplete grades are not awarded for COOP. Students may repeat to a maximum of sixteen units; an appeal will be required after three repetitions.

COOP-180 is a supervised internship in a skilled or professional level assignment in the student’s major field of study or area of career interest. Under the supervision of a college instructor, students will engage in on-the-job and other learning experiences that contribute to their employability skills and occupational or educational goals. Internships may be paid, non-paid, or some partial compensation provided. CSU