

Student Art Show Entry Form

Any entries that do not have
all paperwork filled out
completely will not be accepted.

When you Drop off work at the gallery:

1. If the Art Gallery Door is not open ask an instructor to let you in.
2. Go to the front desk and fill out:
 - A. Identification label.
Print and fill in all information because this will be the card that identifies your work to the public.
 - B. Entry rules agreement form.
This gives us contact information in case someone is interested in your work and that you understand the entry rules.
 - C. Artwork identification tags.
Please fill out both tags and tape one to the top of the work and the other to the back. (For 3-D work attach to the bottom.)
3. If no gallery sitter is present when you need to leave Please shut the door.

—Leave this form in the gallery—

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Entry Rules Agreement

1. One entry per person.
2. All works on paper must be framed and under glass or plexiglas.
3. All paintings on canvas board must be framed (no glass needed.)
4. If you have specific needs regarding presentation call Arthur here at DVC. 925 685-1230 ext. 2804
5. Work on canvas must be mounted on stretcher bars.
6. Entries from currently enrolled art students only.
7. The work must have been created in a DVC art class within the last calendar year.
8. Artists must be available to assist with the installation of heavy or delicate artwork. DVC assumes no responsibility for work lost or broken. However every precaution will be taken to ensure the safety of work from delivery to pickup.
9. The art gallery will not attach your hanging hardware to the back of your frame. As the artist you are responsible for having the work ready for hanging.
10. All artwork must be committed for the duration of show dates.

Please Print

Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Email _____

Title of work: _____

For Sale: Yes _____ No _____ Price: _____

Class that the artwork was created in: _____

Sign: _____ Date: _____

—Leave this form in the gallery—

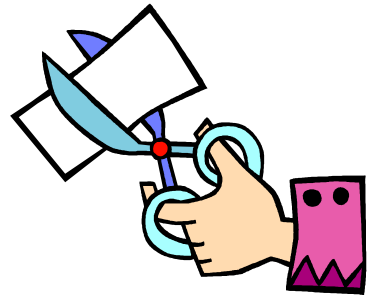
—Leave this form in the gallery—

Attach this to back of the work with tape.

Your Name: _____

Title of work: _____

Cut Here - - - - -



Attach this to top of the work with tape.

Your Name: _____

Title: _____

Special Handling instructions: