

Your Name

Street Address • City, State, Zip • (xxx) xxx-xxxx

OBJECTIVE A position as Director of Whatever.

- HIGHLIGHTS**
- Number of years work experience relevant to the objective above.
 - Credentials or education or training, relevant to this objective.
 - A key accomplishment** that shows you're a "hot candidate" for this job.
 - A strength** of yours, that's important to you and relevant to this job.
 - Something else the employer should know; skill** or trait**

PROFESSIONAL EXPERIENCE

- 19xx-present
- Job Title**
COMPANY NAME, City, State
- An accomplishment from *this* job that illustrates a skill needed in the *new* job.
 - An accomplishment from *this* job that illustrates a skill needed in the *new* job.
 - An accomplishment from *this* job that illustrates a skill needed in the *new* job,.

- 19xx-xx
- Job Title**
COMPANY NAME, City, State
- An accomplishment from *this* job that illustrates a skill needed in the *new* job.
 - An accomplishment from *this* job that illustrates a skill needed in the *new* job.
 - An accomplishment from *this* job that illustrates a skill needed in the *new* job.

EDUCATION B.A., Your Major, Your college, City, State (*include graduation date*)

PROFESSIONAL AFFILIATIONS Member, Your Professional Group, City, State