

DVC Infotech Fall 2000

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<http://www.dvc.edu/technology>

This is the first edition of the DVC InfoTech newsletter for 2000-01. This edition will be printed and distributed to the mailboxes of all faculty and staff at DVC and SRVC. To conserve resources, future editions will **not** be physically mailed. Instead, they will only be electronically mailed to **Everyone@DVC**, **online@barter.dvc.edu** and **Everyone@SRVC** and posted at <http://www.dvc.edu/technology>. Some printed copies will be left by the mailroom.

Fall 200 Index: *Student Use Computers and Thanks, Surplus Computers, DVC Dial-Up Phone Number for Email/Internet Access, New Website, Email Viruses, Technology Master Plan, Technical Support for Computer and Media Services, WebCT for Online Instruction, Audio Recording Studio, Microsoft Software for Faculty and Staff, TechTips*

Student Use Computers and Thanks

A total of 223 student use computers were installed in 14 different labs during the three-week period following summer school and preceding fall semester. All of the 486, Pentium 75 and non-PowerPC Macs have been retired from the student computer labs! I would like to acknowledge and thank the **computer systems specialists** for their outstanding teamwork and sustained energies in completing this project: Matt Anderson, Leslie Leong, Dan McClellan, Kat Ogden and Ed Oswald – job well done! I would also like to thank the many other people who assisted with this project: Nancy Ryanen-Grant and the labbies, Tara Franco, Sam Ashoo, Lynne Weinshelbaum, Melissa Kohlweck, Duane Fink, Peggy Wilson, Erwin Quejado, Rex Ching, Stu Fogg, Les Littman, Mark Jones, Andre Nash and Aaron Cook. Thank you one and all!

Surplus Computers

The surplus 486 computers were donated to a non-profit computer training center for low-income youths. We have about seventy Pentium 75 computers to redistribute to faculty or staff by request with the caveat that these computers are considered surplus-property and are no longer supported by DVC technical staff (with few exceptions). You may direct your request to Leslie Leong at x354 or lleong@dvc.edu.

DVC Dial-Up Phone Number for Email/Internet Access

The DVC Internet dial-up number will be changed to **925-686-4089** as of **11/1/00**. If you have an existing account, you must change the phone number in your dial-up settings between now and 10/31/00 (directions to be posted at <http://www.dvc.edu/technology>). As of 11/1/00, the **old phone numbers will be canceled**. The new phone number will provide faster, more reliable connections via digital modems. Faculty or staff may request an account for conducting school business. Faculty may request accounts for their classes. As before, class accounts last for one semester and faculty need to follow the directions on the "Using Internet in Classes at DVC" form. We no longer create accounts for individual students (instead they are referred to any number of free advertise-based Internet accounts). Viking email and/or dial-up access may be requested by contacting Nancy Ryanen-Grant, Computer Center Coordinator at x541 or nryanen@dvc.edu.

New Website

The DVC website is undergoing a major revision that will be released in the coming months. Three goals of the revision are to provide (a) a more intuitive interface, (b) more content, and (c) more features. One of the new features is a faculty home page wizard which enables faculty to create a basic website in a matter of minutes by completing an online form. This tool will assist instructors who do not wish to learn HTML or a web-authoring tool. Each division chair and service manager has received directions for collecting and submitting content for the new website.

Email Viruses

The school year has just begun and already we have had two minor outbreaks of email-based virus attacks. As we work to improve network operations, you can do three things to help prevent these viruses from spreading:

1. Never open a suspicious attachment (i.e., subject line of "joke" or "love", etc.).
2. If you inadvertently launch a virus attack, *immediately* use the power button to turn off your computer.
3. Run the Norton Antivirus live updates and scans on a regular basis (see [DVC Infotech](#)).

Technology Master Plan

The Information Technology Committee is working on creating a DVC Technology Master Plan with a goal to have it completed and approved by the end of this school year. The master plan will provide recommendations on areas such as student and faculty computer replacement cycles, instructional technology applications, technology support, online services, Intranet applications, etc. Your input will be solicited during the planning process. Meanwhile, feel free to email your suggestions to me or Mark Steidel (co-chair).

Technical Support for Computer and Media Services

- To request **computer** or **network** support, please call the **Help Desk** at x2245 or email helpdesk@dvc.edu.
- To request **media services** support, please call the AV desk at x2248 or x2249.
- To request **Datatel** or **Exchange** email account support, please call the **district help desk**, x1234.
- To request **Web** or **WebCT** support, please contact Kat Ogden at x1011 or kogden@dvc.edu.
- To peruse technology support **information** go to <http://www.dvc.edu/technology>.

WebCT for Online Instruction

Last spring DVC standardized on WebCT as the course management tool for online courses. This tool may also be used by campus instructors to add an online component to their courses (hybrid courses). As a result of the FAST Online Faculty Academy that Suzanne Miller co-conducted this summer, there are 20 courses using WebCT this semester. You may see a list of these courses at <http://webct.dvc.edu>. You may learn more about WebCT at <http://www.webct.com>. You may learn more about the FAST Academy at <http://voyager.dvc.edu/~smiller/Academy>. You may request a WebCT account at <http://www.dvc.edu/technology/webctrequest.htm>.

Audio Recording Studio

Thanks to special funding and the work of Bruce Falkenstein this summer, the sound control room has been remodeled and upgraded. The upgrade includes a new 24 input Soundcraft Ghost mixing console with automation and a Kurzweil 2500 sampling synthesizer. Services offered are live music recording, voice recording and sound design/effects. Recording formats include CD, cassette, multi-track and two track DAT. Thanks Bruce!

Microsoft Software for Faculty and Staff

DVC/SRVC subscribes to the Microsoft Campus Agreement. This agreement entitles all faculty and staff (full-time and part-time) to install **MS Office** (Mac/PC), **FrontPage** (Mac/PC), **Windows**, **Visual Studio** and server licenses on any DVC/SRVC owned computer (including labs, offices, off-campus locations, etc.). You may purchase these programs for home use at a greatly discounted cost. Details for computer installation-requests and home-purchases are provided at http://www.dvc.edu/technology/microsoft_fccc_announcement.htm.

TechTip #1

To sort your **Favorites** list in **Internet Explorer 5** so that the items appear in alphabetical order, you may do the following: Open the Favorites menu, right-click on any item in the list, and choose Sort by Name.

TechTip #2

You may access your **Exchange email** via **Internet Explorer** (*not* Netscape) by going to

<http://diamond.dvc.edu> and entering your account information. You may be prompted to enter a domain (in addition to your username and password), in which case, enter **dvc**. This method of checking your email is especially useful when you are traveling, attending a conference, or using someone else's computer for whatever reason.

TechTip #3

When all else fails, reboot ☺.

DVC InfoTech Feedback

You may send your comments, suggestions, information requests or article submissions for future editions of DVC InfoTech to bseaberry@dvc.edu.