

WEBSITES

ADOPTION: May 17, 2004

REVISED:

REFERENCES: Board Policy 5030

Business Procedure 10.06

DVC owns the domain name **dvc.edu** and is responsible for managing domain name registration services for all use of this domain name. Any web server using the **dvc.edu** domain name is administered by the Office of Information Technology and Services, which in turn may delegate system administration functions. In order to ensure consistency and currency, all administrative web services shall be maintained, protected and updated by the Office of Information Technology and Services or its delegates.

The following general procedures apply to **dvc.edu** websites:

- All content shall comply with existing technology policies (e.g., Acceptable Technology Use Board Policy 5030, Acceptable Technology Use Business Procedure 10.06 and Software Use Board Policy 5006).
- Only authorized persons shall publish new or revised web pages.
- Departments and individuals shall have the primary responsibility for updating their own content.
- The DVC website (www.dvc.edu) shall be compatible with college graphics and marketing efforts and have a consistent look and feel throughout – including defined headers, sidebars and footers.
- All websites must comply with standards of the Americans with Disabilities Act (ADA).
- The domain names for all dvc.edu websites shall be maintained by the Office of Information Technology and Services. This includes all associated computer names.
- Any change to established website domain name changes shall be coordinated by the Office of Information Technology and Services.