

Student Services

DVC
DIABLO VALLEY COLLEGE

Newsletter

March 2009

SLOs, accomplishments, activities



Disability Support Services Stacey Shears, Program Manager

Student Learning Outcome:

Students will be able to access the college's courses, programs, and facilities.

Program Service Accomplishments:

- The DVC WorkAbility III Program hosted the Contra Costa County Job Placement Circle at DVC on January 23, 2009. There were seven employers, 45 job-seekers and one candidate who was employed as a result of their interview at the event.
- Disability Support Services (DSS) joined forces with the CERT team and participated in an evacuation chair training December 19th.

Present student development activities/events:

- DSS, the Office of Student Life and the Veterans Club joined together to offer a flex workshop in January to assist faculty in understanding students who are Veterans.
- DSS participated in the Cash for College Event held Saturday, January 31st.

Available support for faculty in their work with students:

DSS can work with faculty members on Universal Learning Design to provide each student in their class a digitized copy of the text, embedded with the instructor's notes.

DSS counselors and the manager are available to consult with any faculty member on students currently enrolled in their classes.

San Ramon Campus Student Services Division

Yvonne Canada, Sr. Academic/Student Services Manager

Student Learning Outcome:

Students will successfully select student services to support their academic success at San Ramon Campus.

Program Service Accomplishments:

- The SRC Student Services Division and the Pleasant Hill Student Life Office partnered together to offer students the chance to participate in Associated Students (ASDVC) and Inter Club Council (ICC) meetings via video-conferencing from the SRC. This new use of technology facilitates SRC students' participation in shared governance and reduces geographic barriers to involvement.
- The SRC Student Services Division collaborated with English faculty to write a successful grant to the Foundations for College Success program. The grant provides funding for an Instructional Lab Coordinator for the new Learning Resource Center (LRC), which opened February 2009. The LRC is a joint effort between faculty and student services.

- The SRC Student Services Division and the Pleasant Hill Financial Aid Office are working together to offer students financial aid assistance at SRC. Beginning in February, financial aid staff will be at SRC two-three times per month, as well as offering two special events. The first was “Ca\$h for Your Cla\$\$e\$” on Saturday, February 21st in the Learning Commons. The second will be an “It’s Not Too Late Event,” to be held in April.

Present student development activities/events:

- Workshops for students on “How to Start a Club” and how to join the ASDVC are being held at SRC during the registration and petition period to encourage students to start clubs and represent students’ voices.



- The first Brown Bag workshop, “Healthy New Year,” was presented by Sha’ala Yeates, Kaiser Health Educator, on January 28th. The next workshop was a Black History Month Celebration, facilitated by Marika Hinds, DVC Ujima Coordinator on February 25th.

Available support for faculty in their work with students:

- College Success Workshops are offered every Wednesday from 5-6:15 p.m. Topics support students’ academic success in reading, writing, study skills, time management, and test preparation.
- Student Services staff visit classes to give an overview of services on campus, talk to students about their education path and college success, as well as share information about financial aid.



Assessment Center

Sonja Nilsen, Assessment Center Coordinator

Student Learning Outcome:

Students using our service can expect to acquire accurate course placements through the administration of English, math, chemistry and English as a Second Language examinations.

Program Service Accomplishments:

- The Assessment Center has finished the hiring of permanent staff members. Sonja Nilsen started as the permanent Assessment Center Coordinator on January 1st and beginning February 17th, Sandra Parsons assumed the Assessment Center Technician position.
- During January of 2009 the Assessment Center staff administered exams to over 800 students, resulting in 1,856 course placements/recommendations.

Present student development activities/events:

- From February 9th to the 12th the Assessment Center worked with the math department to administer the Accuplacer exam to students enrolled in Math 121, 124, 135, 142, 181, 182, and 192 as part of the continuing pilot study to set appropriate cut scores.
- The Assessment Center staff continues to work with the outreach team to prepare for the upcoming visits to the local high schools beginning February 28th.

Available support for faculty in their work with students:

- Assessment staff provides on-site (in classroom) assessment for programs as requested by faculty, staff or management leaders.
- The Assessment Center compiles scores for use by faculty, staff or management in specialized departments (ADS, Family Life, etc.)



Available support for faculty in their work with students:

- To immediately assist students who are in crisis (faculty, staff and managers may refer or walk a student to the Counseling Center).
- To provide a counseling perspective to faculty members on general education issues and on creating new programs.
- DID YOU KNOW? The Counseling Department offers drop-in services. The counselors served 3,365 drop-in students for brief issues/questions (10 minute maximum time frame) during the Fall '08!

International Student Admissions and Services

Gloria Zarabozo, Academic/Student Services Manager

Student Learning Outcome:

Students using our services will remain in status and succeed at DVC.

Program Service Accomplishments:

- We maintained enrollment of over 1,000 F-1 international students with 59 countries represented.

Present student development activities/events:

On February 27, 2009, the Counseling Department, led by Rob Peters, hosted its annual high school counselors' conference. Approximately 50-60 high school counselors attended and gained the latest procedures and tips to help students through the DVC enrollment processes, as well as a tour and discussion of career and technical education programs.



- Of the 170 new international students for spring, 164 were able to get classes before the beginning of the semester and all went through the information and orientation sessions. The number of late arrivals was substantially reduced due to the quick turn around by our application processor, Ligia Morcillo.
- Students are successfully using our online request process.



Financial Aid
Brenda Jerez, Director of Financial Aid Programs and Ujima

Student Learning Outcome:
 Students using our services can expect to acquire knowledge about how to complete financial aid documents so they can succeed in college.

- Program Service Accomplishments:**
- Ujima Program - The Counseling 120 course offered through the Ujima Program is full for the spring semester! 42 enrolled students of which 35 are African American. Additional students interested in the Ujima Program are encouraged to participate in various activities coordinated by the Ujima Coordinator, Marika Hinds. Some activities that were held included monthly Black in America discussions, Kwanzaa Celebration, the Presidential Inauguration viewing that brought together students, administration, staff, and faculty members and the BSU and Ujima Open Mic/Art Mixer. On display at this event was student and professional artwork by African American artists. There was also spoken work and musical performances by BSU and Ujima members.
 - Cash for College Workshops - The Financial Aid Office (FAO) coordinated two very successful Cash for College events at Ygnacio Valley and Mt. Diablo high schools. Over 100 students and parents were present at each of the events, exceeding the expected number of participants. The FAO provided financial aid overviews in English and Spanish, and assisted students with

Present student development activities/events:

- The office now offers express counseling with our international counselor, Mark Isham.
- The office will be offering the yearly tax workshop for all international students.
- The office will be arranging the annual celebration for the transfers to 4 year institutions.

Available support for faculty in their work with students:

International Students Admissions and Services is available to answer any questions regarding the relationship between F-1 students' need to maintain their legal non-immigrant status and their academic pursuits. The office continues to work together with the Cooperative Education program allowing eligible international students to take advantage of Curricular Practical Training.

The math department in discussion with the International Students Admissions and Services office has developed a policy for accepting math courses taken in other countries as math prerequisites. We look forward to supporting other departments in this manner.



the forms and online submission in computer labs. The FAO is currently working with Ygnacio Valley and Mt. Diablo to plan follow-up workshops. DVC hosted its own Cash for College event on Saturday, January 31st from 10 a.m. - 2 p.m. and over 400 students and parents/supporters were in attendance.

Present student development activities/events:

- Class visits - Every spring semester, the Financial Aid Office and the Transfer Center collaborate in visiting DVC classes to let students know about the upcoming financial aid deadline and transfer information. Between the months of January and February class visits are scheduled and as of January 21, 2009 over 60 classes are scheduled, reaching over 2,000 students!
- Financial Aid at SRC - The Financial Aid Office has been working with the San Ramon Campus on a regular basis. Prior to the spring semester, financial aid presence at SRC was limited. Starting February, the Financial Aid Office will be at the San Ramon Campus twice a month to meet and assist students with their financial aid files. The FAO will also be present at SRC's Paying for College workshop to be held on Saturday, February 21st from 10 a.m. - 2 p.m.

Available support for faculty in their work with students:

Financial Aid and Money Management workshops are available upon request.

The student services newsletter is produced by the Office of the Vice President of Student Services. Please contact Sue Rohlicek for comments or questions.



Student Life

Bill Oye, Dean of Student Life

Student Learning Outcome:

Students using our service can expect to acquire knowledge of campus activities and institutional governance.

Program Service Accomplishments:

- planning training sessions for club officers
- working with Inter-Club Council to plan SLOs for club members
- high volume of student probation and dismissal notifications
- meetings with students regarding reinstatement
- renovation of Student Union Rec Room to provide space for sign painting to promote student activities

Present student development activities/events:

- delivering training sessions for officers and advisors
- continuing to outreach to new students regarding academic integrity and involvement opportunities
- arranging and supporting Brown Bag Lecture series for Spring
- supporting College Success Workshops at Pleasant Hill campus and collaborating with SRC on presentations there

Available support for faculty in their work with students:

Ongoing consultation with faculty regarding academic dishonesty and classroom disruption and upholding community standards.