

## Responsibilities of the College Council

### Charge and Function

- Provides representative leadership for college-wide plans, including the Strategic Plan, the Educational Master Plan, the Facilities Master Plan, and the Technology Master Plan, and college goals and initiatives.
- Reviews and revises as necessary the college mission statement and philosophy statement and is responsible for college wide implementation.
- Serves as the final recommending body to the President on college-wide policies (excluding academic and professional matters as defined in DVC Procedure 1009, Board Policy 1009, District Administrative Procedure 1009.01 and Title 5, Section 53200).
- Recommends annual and multi-year college objectives and goals (from the DVC Strategic Plan) and leads in their implementation
- Participates in a comprehensive review (using an approved procedure, timeline and rubric) of the effectiveness and inclusiveness of the College Council.
- Reviews requests and proposals from college committees for final recommendation to the College President.
- Works closely with reporting committees to ensure work is aligned with college goals and plans. Recommendations made by committees to College Council will be upheld or a written response will be provided stating the reason(s) why the recommendation was not approved.
- Monitors the effectiveness of the college committee structure. Receives and makes recommendations on the formation of new college committees or the continuation of existing committees.

### Communication

- Models and facilitates effective communication among college entities and among constituent groups by establishing, using, and supporting minimum standards for communication (frequency and methods).
- Engages in collegial dialogue and collaborative decision-making that encourages and includes input from areas of expertise and those who will be affected by the decisions.
- Responsible for the dissemination of information concerning college plans, policies, procedures and resolutions (substitute initiatives or decisions for resolutions)

### Budgeting, Planning and Resource Allocation

- Recommends allocation of college resources based on validated, prioritized program reviews, approved college-wide plans and initiatives, District/State mandates, and requests from college-wide committees.