

**PETITION FOR AA/AS DEGREE**

1. Please print your name exactly as you wish it to appear on your diploma.
2. Only one graduation ceremony is held per academic year. It takes place at the end of the spring semester. Information regarding the ceremony is mailed in May.
3. If you wish to receive degree credit towards a course(s) taken at another institution, it is your responsibility to request that the official transcript be sent to the Admissions and Records Office at Diablo Valley College PRIOR to your request for a degree evaluation. If you are currently enrolled in courses at another college, please attach a copy of your class schedule to this application and be sure to have transcripts of this work sent at the end of the semester.
4. Sign the petition as indicated and submit it to the Admissions and Records Office by the deadline specified in the schedule of courses. Coursework shall be completed as stated in the DVC College Catalog. Students must meet the minimum GPA requirements. Degree requirements must be met **prior** to submitting the form, or must be in progress during the current semester. If you are not sure that you have completed all the requirements, please consult a DVC counselor. At least 12 units must be completed at DVC.

Name: \_\_\_\_\_  
(Print clearly name as desired on the Diploma-First, Middle, Last, Suffix)

ID # \_\_\_\_\_

Date of Birth: \_\_\_\_\_  Male  Female

<p>Address during semester:</p> <p>Street: _____</p> <p>City: _____</p> <p>State: _____ Zip: _____</p> <p>Home Phone: _____</p> <p>Email: _____</p>	<p>If you will be moving; where should we mail your diploma about 6-8 weeks after the end of the semester:</p> <p>Street: _____</p> <p>City: _____</p> <p>State: _____ Zip: _____ Country: _____</p> <p>Move Date: _____</p>
<p>Title of Degree: _____ (refer to list on back)</p>	

Please list catalog year requested for \_\_\_\_\_ and \_\_\_\_\_  
*General Education* *Major*

Please list the first semester of attendance at DVC: \_\_\_\_\_

I have completed or will complete my requirements at the end of the \_\_\_\_\_ Semester, 20\_\_\_\_\_

Other Colleges Attended: \_\_\_\_\_

Check if any of the following areas will be used for your degree:  Military Credit  High School

Substitution/Waiver of Graduation Requirement-Area \_\_\_\_\_

I authorize DVC to include my name and degree in the graduation program. Please see information on back of form relating to student record disclosure rights.

\_\_\_\_\_  
*Student's Signature* *Date*

