RETURNING STUDENTS

IMPORTANT: All students must have a current completed emergency contact form. You will need to fill out a new form, even if you completed one last year.

An email was sent out to all returning students on March 3rd. That email contained information regarding your child’s Student ID#, which you will need in order to follow the instructions below. Please check your inbox and spam folders for this email if you have not already read it. If you do not have the email, please call the office to obtain your child’s Student ID# at 925-969-4312. Please note: Our phone lines will be very busy. Your call will be answered or returned in the order in which it was received.

Your child’s username will be their first initial combined with their last name and the last 3 digits of their student identification number. For example, John Doe, Student ID # 1234567 is jdoe567. Your password was initially generated when you first registered or was set to their 6-digit date of birth, but you may have changed it at any time. When you go to log in, try using your child’s possible password first, if that isn’t it then try using the 6-digit date of birth. If that doesn’t work, follow the instruction below to reset your password.

TO OBTAIN THE PASSWORD:

Go to our home page website: http://www.dvc.edu/college4kids

Click on the “Register Now” link on our home page to take you to our Community Education website.

Go to the top right hand corner and click on “Contact Us.” Do not click on Register and pay for Community Education Classes without logging in or you will create a duplicate student ID number for your child and your account will be locked.

Under Community Education Contacts, you will notice a “Technical Help” section in the middle of the web page. Click the second choice, “If you need to reset your password.” It will ask for your child’s username. See above for information about obtaining the username. Once you enter the username, follow the directions to obtain a new password. NOTE: You MUST enter the Student ID# as we do not have any social security numbers for our students.

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Thank you and welcome back for another wonderful summer!