

Accreditation Advisory Group
Meeting Notes
October 10, 2012
3:00-5:00 p.m.
ATC 103

In attendance: Ted Wieden, John Freytag, Newin Orante, Jeanette Peavler, Susan Lamb, Ann Patton, Lindsey Lang, Laurie, Lema, Ellen Kruse, Andy Kivel, Jeanie Dewhurst
 Absent: Sue Rohlicek, Mario Tejada, Peter Garcia

1.	Agenda Review (Action) Administrative Unit Outcomes will be moved to the October 24, 2012, meeting. An "Announcements" agenda item will be included on future agendas.
2.	Approval of September 12, 2012 Meeting Notes (Action) Meeting notes were accepted without changes.
3.	<p>ACCJC Implementation of US Department of Education Policies</p> <p>Susan Lamb provided information on the US Department of Education's Regulations that became effective July 1, 2010, 2011, and 2012. ACCJC visiting teams will be evaluating using these regulations. Committee members expressed concerns of being unable to provide the record of student complaints received by or available to, ACCJC. Susan recommended looking back to see if the college has any record of student complaints and any resolutions. Susan and Newin will develop a rough draft spreadsheet to use. This document will be shared with Faculty Senate for feedback. Definitions of complaints or grievances will be developed. It was pointed out that not all complaints are instructional based.</p> <p>Susan expressed concerns on Regulation 602.17(g), distance education and correspondence education. She feels that there may be some classes that are legitimately distance education and some that are probably not. This issue will be discussed by the Distance Education Committee who will develop a year-long plan to address this requirement. A recommendation was made to have Neal Skapura mention the issue at each workshop he provides on the new learning management system.</p> <p>Laurie Lema and Ann Patton will check the Faculty Senate's records of the original Distance Education policy to see if it states that online classes have to use the WebCT site. Susan asked for a list of courses that do not go through the Insite Portal.</p> <p>The distance learning and student complaint issues will remain on the agenda.</p>
4.	<p>Institutional SLO Discussion</p> <p>Susan summarized the outcomes of the ACCJC workshop on institutional SLO's. DVC's current ISLO is linked to the college's mission but not to instructional SLOs. Susan proposed that the college take the general education outcomes, add the Student Services outcomes, the CTE outcomes, and specialty outcomes and develop the new institutional ISLOs. Student Services, the Student Learning Outcomes Committee, and the Faculty Senate will discuss the recommendation and give feedback.</p> <p>Newin Orante will forward Jeanie Dewhurst the Council for Advancement of Standards –Learning and Development Outcomes. Susan will forward Jeanie the Lumina model.</p>
5.	<p>Final SLO Proficiency Report</p> <p>Ellen Kruse distributed the most recent draft of the proficiency report. Committee members reviewed the report and made suggestions.</p>
7.	<p>Administrative Unit Outcomes</p> <p>Tabled to the October 24, 2012 meeting.</p>
8.	Other – Announcements

	Becky Opsata was selected as the technical writer. She will begin with the substantive change report this fall. She will also begin the background information for the next self study.

Next Meeting: October 24, 2012
ATC 103