

**Accreditation Advisory Group
Meeting Notes
February 20, 2013
3:00-5:00 p.m.
ATC 103**

In attendance: Susan Lamb, Jeanie Dewhurst, Newin Orante, Ann Patton, Laurie Lema, Jeanette Peavler, Mario Tejada, Becky Opsata, Lindsey Lang, John Freytag, Andy Kivel, Sue Rohlicek

1.	<p>Agenda Review (Action)</p> <p>The agenda was accepted as presented.</p>
2.	<p>Announcements</p> <ul style="list-style-type: none"> • The distance education research data is returned from the District. It is posted on the Portal under the advisory group headline. • Self-Evaluation materials have been posted Accreditation Portal site under “Committees” tab, DVC-Accreditation, Advisory Group
3.	<p>Approval of December 12, 2012, and January 30, 2013 Meeting Notes (Action)</p> <p>The December 12, 2012, and January 30, 2013 meeting notes were accepted as presented.</p>
4.	<p>Standard IV District Governance (Action) AAG will review Standard IV B and discuss the college’s response to the Standard.</p> <p>Committee members reviewed Standard IV.B and made comments on a few sections.</p> <p>IV.B.1.a The project labor agreement discussions were an example of where individual interests of Board members prolonged the discussion at the district level.</p> <p>IV.B.1.b The district mission statement is in alignment with DVC’s mission statement.</p> <p>IV.B.1.c OK</p> <p>IV.B.1.d OK</p> <p>IV.B.1.e The Accreditation Advisory Group members are in agreement with “The governing board acts in a manner consistent with its policies and bylaws.”</p> <p>IV.B.1.f OK</p> <p>IV.B.1.g OK</p> <p>IV.B.1.h OK</p> <p>IV.B.1.i OK</p> <p>IV.B.1.j OK</p> <p>IV.B.3.a. A variety of functions have been consolidated at the district, i.e. research and technology. The district and colleges are in the process in delineating, clarifying and communicating roles and responsibilities</p>

	<p>between the colleges and district. Communications plans need to be more thoroughly developed.</p> <p>IV.B.3.b. The support DVC is currently receiving for technology and research is not sufficiently adequate to provide effective support in these areas.</p> <p>IV.B.3.c. There seems to be a more equitable distribution of funding using the 360 model.</p> <p>IV.B.3.d. Agree</p> <p>IV.B.3.e. OK</p> <p>IV.B.3.f. The current chancellor is an excellent liaison between the colleges and the governing board. Communication plans need to be more thoroughly developed between the district and the college.</p> <p>IV.B.3.g. OK</p> <p>Jeanie Dewhurst will send the comments out to committee members for final comments.</p>																				
<p>5.</p>	<p>Annual Accreditation Report AAG will discuss the college annual accreditation report.</p> <p>AAG members reviewed the templates for 2013 Annual Report and the 2013 Annual Fiscal Report. The district will provide data for several sections. Chris Leivas will complete the Fiscal Report. Institution standards are now being required in the annual report. Benchmarks will need to be developed before the report can be submitted by March 31. Susan Lamb and Laurie Lema will work on this.</p>																				
<p>6.</p>	<p>U.S. Department of Education Requirements Lamb will provide updates on changes.</p> <p>Tabled</p>																				
<p>7.</p>	<p>Standard Committee Assignments AAG will examine the Standards committee appointments and discuss next steps.</p> <p>The following co-chairs were agreed to:</p> <table border="0"> <tr> <td>Standard I</td> <td>Peter Churchill</td> </tr> <tr> <td>Standard I-B.</td> <td>Beth Hauscarriague and Rene Sporer</td> </tr> <tr> <td>Standard II-A</td> <td>Kim Schenk and Mike Chisar</td> </tr> <tr> <td>Standard II-B</td> <td>Newin Orante, Raine Dougan, Sonja Nilsen</td> </tr> <tr> <td>Standard II-C</td> <td>Andy Kivel, Florence Espiritu</td> </tr> <tr> <td>Standard III-A</td> <td>Jennifer Tejada, classified member</td> </tr> <tr> <td>Standard III-B</td> <td>Cathy Walton-Woodson, Claudia Eckelmann</td> </tr> <tr> <td>Standard III-C</td> <td>Michael Almaguer, Robert Burns</td> </tr> <tr> <td>Standard III-D</td> <td>Chris Leivas, John Hanecak, Katrina Keating</td> </tr> <tr> <td>Standard IV-A & B.2</td> <td>Beth McBrien, Jeanie Dewhurst, Ann Patton</td> </tr> </table> <p>Co-chair training will occur on either March 7, 3:00-5:00 p.m. or March 8, 1:00-3:00</p>	Standard I	Peter Churchill	Standard I-B.	Beth Hauscarriague and Rene Sporer	Standard II-A	Kim Schenk and Mike Chisar	Standard II-B	Newin Orante, Raine Dougan, Sonja Nilsen	Standard II-C	Andy Kivel, Florence Espiritu	Standard III-A	Jennifer Tejada, classified member	Standard III-B	Cathy Walton-Woodson, Claudia Eckelmann	Standard III-C	Michael Almaguer, Robert Burns	Standard III-D	Chris Leivas, John Hanecak, Katrina Keating	Standard IV-A & B.2	Beth McBrien, Jeanie Dewhurst, Ann Patton
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	p.m. Jeanie will send out a notice to the co-chairs. Recommendations for team members should be given to Laurie, Ann, or Peter. It is recommended that Standard teams have approximately 5-7 members.
8.	Other It was agreed to have an additional meeting in March: March 27, 2:00-3:30 p.m.

Next Meeting: March 6, 2013
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