

**Accreditation Advisory Group  
Meeting Notes  
March 27, 2013  
2:00-4:00 p.m.  
ATC 103**

In attendance: Peter Garcia, Sue Rohlicek, Susan Lamb, John Freytag, Jeanie Dewhurst, Ann Patton, Becky Opsata, Mario Tejada, Jeanette Peavler  
Absent: Lindsey Lang, Andy Kivel, Newin Orante, Ted Wieden

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| <b>1.</b> | <b>Agenda Review (Action)</b><br>Agenda item #5 will be tabled until the April 10, 2013 meeting  |
| <b>2.</b> | <b>Announcements</b><br>There were no announcements.   |
| <b>3.</b> | <b>Approval of March 6, 2013 Meeting Notes (Action)</b><br>The March 6, 2013, meeting notes were approved with stated corrections.   |
| <b>4.</b> | <b>College Site Visit Observations</b><br>Peter Garcia, Laurie Lema, Mario Tejada, Susan Lamb, and Jeanie Dewhurst shared observations on their recent comprehensive self-evaluation site visits. Our major meetings should be building agendas to spend time on conversations about integrated planning and how learning outcomes drive decision making and resource allocation. It is necessary to develop a common vocabulary of terms, and this common vocabulary should be understood and used by college community members. Susan Lamb will work with Newin Orante to make sure the Student Services learning outcomes are included in planning and decision making. Our collegewide plans should be continuous with measurement and closure. The plans should be evaluated for what works, what is no longer working, and what works and still needs to be accomplished. The college should be having the conversation to draw the linkages between program reviews, collegewide plans, and student achievement. It is time to bring the leadership team up-to-date. Conversations should begin in Integration Council, Faculty Senate, and College Council. Peter Garcia suggested posting a draft template of our self-evaluation on the Portal with the responses to the previous recommendations, the ACCJC policies, and the eligibility requirements already populated. |
| <b>5.</b> | <b>Review of Annual Report</b><br>Susan Lamb walked committee members through the draft annual report. She had several areas where she needed input. Faculty Senate has begun the conversations on institutional standards in transfer, degree, CTE, and basic skills. Faculty Senate is also discussing making SLO assessment results available to prospective students. All updated assessments for the spring semester will be made available on the website. For this report, the number will be zero posted online. Mario Tejada and Lindsey Lang will review the GE outcomes to assess if all GE outcomes are identified in the Accreditation Standards. They will get the information back to Susan by Friday, 3/29. It was agreed that the college has one ISLO. Susan will contact ACCJC this summer to ask if we could forward a revised annual report.  |
| <b>6.</b> | <b>Collegewide Surveys for Self-Evaluation</b>   |

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|           | Susan Lamb will have a meeting before the end of the semester with Standards co-chairs and AAG members.  |
| <b>5.</b> | <b>U.S. Department of Education Policies</b><br>Tabled until April 10, 2013 meeting  |
| <b>6.</b> | <b>Other</b><br>A suggestion was made to do a half-day workshop on accreditation at the opening day event. The focus will be on institutional integrity. Jeanie Dewhurst and Laurie Lema will put together a check-off list for the Standards co-chairs. |

**Next Meeting: April 10, 2013**  
**3:00-5:00 p.m.**  
**ATC 103**