

**Accreditation Advisory Group
Meeting NOTES
October 9, 2013
3:00-5:00 p.m.
Trophy Room**

In attendance: Susan Lamb, Laurie Lema, Becky Opsata, Maria Barno, New Orante, Peter Garcia, Mario Tejada, Jennifer Tejada, Florence Espiritu, Julie Catalano, Kathleen Costa, Katrina Keating, John Freytag, Jeanie Dewhurst, Ann Patton, Rachel Westlake, Ted Wieden, Sue Rohlicek, Claudia Eckelmann, Tish Young, Kim Schenk

1.	Agenda Review (Action) The October 9, 2013 agenda was accepted as presented
2.	Announcements Susan Lamb reported that the college is going to ask to have the visiting team come the week of October 6-9, 2014. The goal is to have the self evaluation report to the Governing Board by the July 2014 meeting.
3.	Approval of September 25, 2013 Meeting Notes The September 24, 2013, meeting notes accepted as presented.
4.	Review AAG Meeting Dates & Establish Work Plan through Spring FLEX <div style="display: flex; justify-content: space-between;"> October 23, 2013 Spring FLEX: January 10, 2014 </div> November 13, 2013 November 27, 2013 December 11, 2013 It was agreed not to have the all-college discussion on November 13 and December 11. The January 10, 2014 FLEX day will be the all college discussion.
5.	ALO Change Peter Garcia congratulated Susan on her assignment for vice chancellor at CCSF. He explained that he is moving forward to fill the VPI position. It will be an internal recruitment. The ALO position will be removed from the VPI duties. Both positions will be announced October 14 with a closing date of October 21.
6.	Accreditation Report Progress Standard chairs will address the following: <ul style="list-style-type: none"> • Do you think the college meets the Standard, and is there evidence to support this? • Are there people and/or groups opposed to your narrative? • Would a visiting team hear opposition voices in the report? • Will you be proposing planning agendas for your Standard, and if so, how many? • What is your greatest obstacle to finish and what would help you complete your report? Peter Garcia explained the purpose and goal for a Planning Agenda. Planning agendas should state whether it is where the college does not meet the Standard, or where continuous improvement is needed. There was general agreement that if there is something that a Standard committee feels should be a planning agenda, it

	<p>should be noted and AAG will review and discuss.</p> <p>Standard IVA: This committee feels we meet the Standard. The concern is the classified staff who feel their voice is not heard and don't feel welcomed at Opening Day ceremonies or graduation. The recommendation is to acknowledge the opposition but continue to work on it. The committee will have their report completed by the December 13 deadline.</p> <p>Standard IIID: The committee feels we meet the Standard. They would like a common summary definition of the resource allocation process. They will have their report completed by the December 13 deadline.</p> <p>Standard IIIC: There will be a Planning Agenda item in Technology. They committee will identify the technology issues. They will have their report completed by the December 13 deadline.</p> <p>Standard IIIB: The committee feels that we meet the Standard. They have two concerns: flow of information in decision making, and smaller fixes as part of resource allocation. They will have their report completed by the end of October.</p> <p>Standard IIIA: The committee feels that we meet the Standard and they are currently gathering evidence to support this. There may be opposition in the SLO portion and the insufficient numbers of qualified full-time faculty. They anticipate no planning agendas and will have the report completed by December 13.</p> <p>Standard IIC: The committee feels that we meet the Standard and have lots of evidence to prove this. They have not heard any opposition and will have no planning agendas. They will have the report completed by December 13.</p> <p>Standard IIA: The committee feels that we meet the Standard and there is a tremendous amount of work to prove this. They have heard some opposition around program review and may have a planning agenda around continuous improvement in program review. The committee needs more members. They anticipate the report will be completed about 80% by December 13.</p> <p>Standard IB: The committee feels that we meet the Standard, but there will probably be a planning agenda around institutional standards. They anticipate their report will be completed by December 13.</p> <p>Standard IA: This standard committee continues to need additional members.</p> <p>The following Standard committees need people: IA, IIID and IIA. Standard IIB needs evidence researching.</p>
7.	<p>Soliciting College wide involvement. After discussion, the following was agreed:</p>

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| <ul style="list-style-type: none">• AAG meeting November 13, 2013: Standards cross-dialogue discussion. A draft will be sent prior to the meeting. Anyone interested is welcomed to attend.• AAG meeting December 11, 2013: Standards cross-dialogue discussion.• December 13, 2013: all committee reports due.• January 10, 2014: All-college flex workshop to review the draft. Peter offered some financial compensation for those furloughed or working during time off. Student services will have the opportunity to vet earlier than the mandatory day. Andy Kivel will be asked to set aside the time in the flex schedule. |
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Spring AAG meeting still need to be set up.

Next Meeting: October 23, 2013
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