

**Accreditation Advisory Group  
Meeting Notes  
November 13, 2013  
3:00-4:00  
Trophy Room**

In attendance: Laurie Lema, Newin Orante, Ted Wieden, Kim Schenk, Mario Tejada, Jennifer Tejada, Julie Catalano, Jeanie Dewhurst, Rachel Westlake, Andy Kivel, Florence Espiritu, Maria Barno, Peter Garcia, Sue Rohlicek, Ann Patton, John Freytag

<b>1.</b>	<b>Agenda Review (Action)</b> The November 13, 2013, agenda was accepted as presented.
<b>2.</b>	<b>Announcements</b> <ul style="list-style-type: none"> <li>• Sue Rohlicek is retiring December 30, 2013.</li> <li>• Rachel Westlake accepted the interim vice president of instruction position.</li> <li>• The ALO position is now being recruited as a senior dean. It will be an internal posting only with a five day posting.</li> </ul>
<b>3.</b>	<b>Approval of October 9, 2013 Meeting Notes</b> The October 9, 2013 meeting notes were approved as presented.
<b>4.</b>	<b>Report from ALO on Success and Achievement Standards Clarification</b> Ted Wieden will continue to check with Jack Pond and Krista Johns, vice presidents at ACCJC, if success and achievement standards need to be developed for all programs. The college defines the program. .
<b>5.</b>	<b>Assign AAG Members to Read Standards</b> Becky Opsata and Ted Wieden will assign a Standard for each AAG member to read. Becky and Ted will review the material before the AAG members review.
<b>6.</b>	<b>Document Status and Review</b> Ted summarized the status of each Standard and reported on the pieces that came in this week. A first draft is expected from all Standards by November 15, 2013.
<b>7.</b>	<b>Planning for January Flex Activity</b> After discussion, it was agreed: <ul style="list-style-type: none"> <li>• The format for the flex workshops will be an introduction the first hour, with discussion the next two hours.</li> <li>• Flex workshops on both Wednesday, January 8 and Thursday, January 9.</li> <li>• There will be two designed classified meetings after the semester begins.</li> <li>• There may be a possible all college meeting after the semester begins.</li> <li>• The ALO will attend division meetings on the mandatory day, January 10.</li> <li>• There will be an AAG meeting on Thursday afternoon, January 9.</li> <li>• A workshop will be held at SRC.</li> </ul> <p>Andy Kivel and Ted will work on the particulars for the workshops. Mario Tejada will prepare an introduction PowerPoint. Peter Garcia will be filmed describing the process. Rachel Westlake and Ted will talk about having the division meetings begin with the accreditation introduction. Ted and Becky will look into the best way for college members to provide comments on the self evaluation report.</p>

**Next Meeting: December 11, 2013  
Trophy Room**