CLASSIFIED SENATE MEETING

Minutes

Thursday, November 3, 2000
9:00 - 11:30 a.m. - President's Conference Room

Present: Leo Lieber, Cecilia Graeber, Robert Trujillo, Cathleen Ingersol, Jeanine Vandaveer
Absent: Rhonelle Mims-Alford, Mary Long, Marie-Claire Starr.
Excused: Mary Mathie

The agenda was approved as read. Minutes of October 6, 2000 were approved as corrected.

Announcements: Leo Lieber introduced Cecelia Graeber, the new cluster representative from the San Ramon Valley Center, Area 10. The CCLC conference will be held from November 16-18 in Los Angeles. If anyone is interested in attending they should notify Leo Lieber at ext. 1999.

1. Public Comment: None.

2. Pam McDaniel and Sue Rohlicek from the DVC Planning Council were introduced. They are asking for proposals from the Classified Senate for the spending of Partnership for Excellence funds. These funds are to be used for student transfer rates, degrees and certificates, successful course completion, work force development, and basic skills improvement. They distributed a status report from Dr. Edelstein on how decisions were made in the spending of this money. Funding for last year was $724,000. There was a carry-over of $622,000 from last year. There will be an additional $1.4 million from the state for DVC. In creating these proposals, Pam said we should “Think Big”. She and Sue also distributed a draft of the planning report for this year which shows the focus areas for the year. They are asking for ideas from the Classified Senate for spending these funds. We should ask the question, what do the classified need to better serve the students? Is there a way the outcome can be measured? How does this enhance support services for students? Leo talked about the possibility of making the campus more inviting for the students to stay and take advantage of the services. Pam will be stepping down next year and is soliciting a classified person to serve on the committee next year.

3. Reports:

A. Presidents’ Advisory Council – October 26, 2000

It was announced that the library at the new SRVC will include 50,000 sq. ft. in the public library. There will be a separate survey for accreditation in addition to the one being distributed now. Local 1 feels that since the implementation of Article 11 members have not been given an opportunity for jobs in-house. There are many part-time positions that, if combined, could be full-time. Greg Marvel is advocating fewer but more inclusive job descriptions to create more upward mobility. One of the managers commented that apparently Local 1 is rejecting some job reclassifications. The operating fund category in the budget does not recognize inflation and thus does not keep up with increasing costs. Lot 6-A will be closed around the middle of November. Management is looking at the management evaluation process to make it less burdensome.
B. **Governing Board Meeting – October 25, 2000**

Bernadette Green questioned a recent promotion of a classified confidential position which is not under jurisdiction of the union. She asked for an equal opportunity for regular classified personnel. Staff Development is now going to be referred to as Staff Training. They are still working on the Affirmative Action Plan. David MacDiarmid asked if there has been movement in terms of upward mobility with the classified staff. Marvel said he has met with Bernadette to address this. Dr. Spence mentioned he is asking for each classified person to have an upward mobility plan. Bernadette commented on the lack of upward mobility and demoralization of employees regarding Article II and the hiring of people from the outside. Dr. Edelstein said 80% of internal applicants are accepted. The administration is adding broad job descriptions which will make it easier to move up the ladder. The donation of land in Brentwood was approved. Building must start within two years.

C. **Classified Senate Coordinating Council – October 17, 2000**

The faculty want as much money from Staff Development as possible including the money classified does not use. A meeting with Local I is planned.

D. **District Governance Council – October 7, 2000**

Several new job descriptions were discussed. A contract has been awarded for the DVC Music Building remodel. Faculty are concerned that the District Educational Planning Committee has too many management positions. Greg Marvel mentioned that when someone is serving on a hiring committee, they are acting as agents for the district. There is a $100,000 augmentation for Staff Development.

E. **District Planning Council – No Report**

F. **DVC Leadership Council – October 23, 2000**

Partnership for Excellence was discussed. Dr. Edelstein asked about morale on campus. Leo said he feels the classified morale is low. Edelstein said he feels that morale is the responsibility of everyone. There has been an increase in the number of complaints about smoking on campus. Edelstein said he would like to limit smoking to the quad and parking lots.

**CLUSTER REPRESENTATIVES**

Cluster representatives are as follows: Mary Long, #1; Rhonelle Mims-Alford, #2; Marie-Claire Starr, #3; Mary Mathie, #4; Cathleen Ingersoll, #5; #6, vacant; #7, vacant; Robert Trujillo, #9; #10 at SRVC, Cecelia Graeber. Please call Leo Lieber at ext. 1999 if you are interested in becoming a cluster representative.

**OTHER**

The Associated Students’ President, Jerome Latona, has asked to have an advisory student sit in on the Classified Senate meetings. This request will be discussed at the next meeting. The next meeting of the Classified Senate will be on Friday, December 1, 2000 in the President’s Conference Room from 9-11:30 a.m. The meetings are open to all.