



## Classified Senate (CS) Meeting

November 13, 2008, 9:30-11:00 am

Library Conference Room L 151

### Draft Minutes

Present: Jocelyn Iannucci, Michael Gong, Teresa Molnar; Cheryl Haynes (recording secretary), Ann Patton, Cathy Ingersoll, Terri Cassidy; SRC: Melody Phillips, Tex Idsenko

Item	Short Description	Notes
1	<p><b>Approval of Minutes</b></p> <p>September 11, 2008</p> <p>October 9, 2008</p>	<p>September 11 and October 9 minutes were approved as written.</p>
2	<p><b>Approval of Today's</b></p> <p>Agenda</p>	<p>The agenda was approved.</p>
3	<p><b>Announcements:</b></p>	<p>Jocelyn and Cathy Ingersoll attended a joint meeting of district-wide Classified Senates held at Los Medanos. A workshop about how to give meetings was presented by Ruth, LMC's staff development coordinator with an approach similar to appreciative inquiry (AI). Next semester the meeting will be held at Contra Costa College.</p>
4	<p><b>Committee Reports:</b></p> <p><i>Leadership Council</i></p> <p><i>Planning Council</i></p> <p><i>D.G.C.</i></p> <p><i>IT, Michael Gong</i></p> <p><i>Other, Jocelyn Iannucci</i></p>	<p><b>Committees:</b></p> <ul style="list-style-type: none"> <li>• <b>Leadership Council (?)</b> is considering the District's Strategic Plan to clarify who owns specific responsibilities. College plans were placed side by side on a grid although none of the plans align by dates or other criteria.</li> <li>• Discussion focused on C/AC budget allocation discussions with Helen Benjamin at DVC's Faculty Senate. It was decided to invite Kim Schenk to CS to answer questions, giving us more information about keeping costs down, non-growth.</li> <li>• <b>Planning Council</b> looked at self-study reports to work on common plans, articulating a common need for more classified staff. It was pointed out that with more staff productivity goes up.</li> </ul>

		<ul style="list-style-type: none"> <li>IT—Michael Gong reported on the most recent IT expenditures discussed at the IT meeting he attended.</li> <li>Classified will coordinate with Lisa Orta the use of classified staff development funds allocated this fiscal year.</li> </ul>
5	<p align="center"><b>Goal Survey Results</b></p> <p align="center"><b>Datatel Questionnaire Results</b></p>	<p>General discussion followed about the survey and Datatel Questionnaire results. Cheryl Haynes thanked Cathy Ingersoll and Terri Cassidy for helping to compile the results. Jocelyn plans to seek input from Business faculty for statistical analysis and trends.</p>
6	<p align="center"><b>Items needing consideration:</b></p> <p align="center">DVC Procedure 2001.01, Nondiscrimination at DVC</p> <p align="center">District Strategic Plan</p> <p align="center">Mentor Project</p> <p align="center">Committee Representative Needed:</p> <p align="center">Cultural Diversity Committee</p> <p align="center">Foundations for College Success Committee</p>	<ul style="list-style-type: none"> <li>DVC Procedure 2001.01 was approved with those present promising to email Jocelyn if needed.</li> <li>District Strategic Plan from D.G.C. asking for input from Classified Senate</li> <li>Mentor Project, From John Baker anyone interested contact John.</li> <li>Cultural Diversity Committee—Ann Patton is the interim representative since Katherine Jinter returned to Contra Costa College. John Baker chairs the committee that is considering hiring and cultural awareness issues.</li> </ul>
7	<p align="center">Classified Senate Secretary Appointment</p>	<p>Jocelyn announced her appointment of Cheryl Haynes as the Classified Senate Secretary that was approved by those present at the meeting.</p>