

CLASSIFIED SENATE MEETING NOTES

APRIL 9, 2009

Attendance: 18

Jocelyn Iannucci welcomed all attendees to the meeting.

APPROVAL OF MINUTES –

All were asked to review the minutes from the last meeting on March 12, 2009. Ann Patton asked that the sentence in section #9 be changed to read –

“Sue Rohlicek reported from Program Review – there is the possibility of different departments verifying another department’s program review”.

The minutes were approved with the change noted above:

First Motion made by Margie Ahola; Second Motion made by Sonya Castro.

ANNOUNCEMENTS:

-Jocelyn Iannucci announced that the Classified Exemplary Award winners were featured in the Inquirer.

-Jocelyn also announced that the laptop computer that was ordered for classified senate use has arrived and available for staff to use. The laptop along with a desk top computer are in the Classified Senate office, Jocelyn encouraged all to use the computer.

-Jocelyn reported that the 4C’s, California Community Colleges Classified Senate, visited DVC on Tuesday, 4/7/09. Benita Briones, 4CS President-Elect and Cari Plyley, 4CS President Emeritus, did presentations on shared governance for the classified staff. Both presentations were well attended, the presentation is available from the morning session on the DVC Classified Senate website, in audio and PowerPoint formats. The Presidents from the 4CS also stated that they were impressed with DVC’s Classified Senate website and encouraged our President, Jocelyn Iannucci, to enter the statewide competition for website design.

-Classified Leadership Institute sponsored by the 4CS is scheduled in Lake Tahoe, June 4-6th. All were encouraged to attend; applications were available at the meeting. There was a discussion regarding available funds for employees to apply for the cost of this retreat. CEEP funds are available and possibly Staff Development if there are funds left over from activities that the Staff Development Committee is already committed to.

-Liling Lin, Math Lab Coordinator, who also on the Tutor Advisory Committee announced that central tutoring center, would soon be closed. She suggested that this topic be an agenda item for the next Classified Senate meeting for discussion on the impact of the closure and distribution of monies from that center.

Other Business:

1. Survey on Equal Vote

Jocelyn reported on the results from classified staff on the survey regarding equal vote on committees. Out of 234 classified staff, 138 voted yes, and 2 voted no. Jocelyn commented that the classified senate will continue to work toward keeping all informed by using technology that is available such as online voting and hopefully streamline video to employee computers for those who cannot attend meetings, much like the streamline to SRC that is done each month.

2. Constitution

There was discussion on continuing work started last year to update the classified senate constitution. In order to update the constitution ten cluster representatives or at least a quorum must vote to make changes. Out of the ten clusters, eight have no representation; the senate can appointment a representative. All agreed that the senate work toward this for there to be a vote for nominees in May, and then representatives can vote toward updating the constitution and restructure the cluster process.

3. Information Technology Plan

Ben Seaberry, Mark Steidel and Michael Becker presented the working draft of the Technology Master Plan for 2009-2013. Ben Seaberry gave a brief overview of the plan and reported that the work group is working toward completion in the next 2-3 weeks. He asked all to review the plan and send any thoughts/comments to him. Once the final draft is completed the IT group will come and present it to the Classified Senate.

4. Budget Oversight Committee

Sue Handy reported on the recommendation for the distribution of operating funds for the 2008-2009 fiscal year. Discussed was the committee recommendation that the 5% across-the-board COLA totaling \$160,000 in ongoing funds and \$300,000 in one time funds be carried over to the 09-10 fiscal year to be used in the new processes that will link college planning and program review to resource allocations and budgeting.

There was discussion regarding how these monies have been used in the past, especially with the onetime funds that are made available where departments can request funds allocated for equipment. Sue reported that the program review mandates will be used in the equipment funds requests. Also discussed was the use of the ongoing funds and possibly using those funds for classified staff.

5. Other Committee Reports

Workgroup#1 (Maria Barno) brief summary of the work concerning College Council taking the place of the Leadership Council that the college has now as the highest governance body on campus.

Jason Cherry reported on Workgroup #2; spoke about an idea for the new Budget Review/Allocation committee process.

Meeting adjourned at 11:07am