

## CLASSIFIED SENATE MEETING NOTES

June 11, 2009

Jocelyn Iannucci welcomed attendees to the meeting. (19 attendees)

### **APPROVAL OF MINUTES –**

All were asked to review the minutes from the last meeting on May 14, 2009.

The First Motion to approve minutes was made by Mike Gong; Second Motion made by Margie Ahola.

### **APPROVAL OF AGENDA-**

After review; Agenda approved. First Motion made by Rafiq Bhuiyan; Second motion made by ?

### **ANNOUNCEMENTS:**

-Classified Retreat will be Tuesday, June 23, 2009, at the Student Union Conference Room. Classified employees are invited to attend either a morning or afternoon session with lunch being provided at noon.

-Classified Leadership Conference:

1. DVC Classified Senate Website was awarded a second place plaque for website design at the conference. DVC's website was chosen second out of 111 colleges statewide.
2. DVC Exemplary Awards for Classified was also recognized at the conference.
3. Jocelyn Iannucci has been selected to be on the Executive Board of the 4c's, Jocelyn will be representing the Northern District.

-Classified Professionals - Jocelyn Iannucci discussed changing our name from Classified Staff to Classified Professionals and commented that the 4cd's has already adopted this name. After discussion it was suggested that Iannucci ask the other campuses if they have adopted or are considering adopting their name to Classified Professionals. Iannucci will ask at the Classified Senate Coordinating Council next week.

-Classified Logo – Iannucci presented a new logo which is a combination of the old and new DVC logo.

### **Accreditation work during summer – Judy Walters, President, DVC**

Dr. Walters gave a brief overview on how accreditation work will be done during the summer. There will be a Parking Lot Work Group which will consist of leaders from work groups 1, 2 and 3. They are Ted Widen, Sue Handy, Mohamed Eisa, Keith Mikolavich, John Baker, Ray Goralka and Dona DeRusso. This group will address areas in committee structure, college procedures, and flow chart linking budget to program reviews. Also consultant Don Avril will work with Richard Livingston on parking lot issues. A draft document should go to the Leadership Council for review. After input from the Leadership Council the draft document will also be shared with the Chancellor and campus. The report will also be presented to the Governing Board in September.

#### Committee Chairs

There was lengthy discussion regarding classified personnel being able to serve as chairperson on an academic and professional matter committee.

- Iannucci to will ask at the next Classified Senate Coordinator Council what committee membership is at other campuses.
- Form a selection committee for appointment of new committee members.
- It was noted that the classified is represented on the College Council where all committees report to.
- Jason Cherry suggested training staff on committees, brown act, and how to be a committee member.

#### -\$137 Classified Funds at District –

Iannucci reported that at a meeting with the Chancellor that classified senate monies were found totaling \$137,000 for all campuses, it was also discovered that this money has already been spent on other items by the District. Iannucci asked for suggestions on how to spend DVC's share of the funds should they become available. All agreed that should funds become available that training on shared governance, committee membership, and orientation for classified be top priority.

#### -Classified Senate Budget

Iannucci reported that currently there is \$4,500 left in the budget. Suggestions on how to spend funds were salary for Cherri Taylor, Staff Development, for classified employee training discussed above should funds from the District are unattainable, recorder to tape meetings, and carpet for classified senate office.

Motion to approve expenditures for left over funds, first motion – Jason Cherry, second motion, Maria Barno. Iannucci will check with Chris Leivas to see if funds can be used for staff development salary.

#### ADJOURNMENT –

The meeting was adjourned at 11:18 a.m.