

CLASSIFIED SENATE MEETING NOTES

July 9, 2009

Jocelyn Iannucci welcomed all attendees to the meeting.

APPROVAL OF MINUTES –

All were asked to review the minutes from the last meeting on June 9, 2009.

After review the following corrections were made:

Correct amount of Classified Senate monies from \$137 to read \$137 thousand, and omit “staff development” after Cherrie Taylor’s name on Pg. 2.

The First Motion to approve minutes was made by Jason Cherry; Second Motion made by Teresa Molnar.

APPROVAL OF AGENDA-

After review; Agenda approved. First Motion made by Jocelyn Iannucci; Second motion made by Kathleen Ingersol.

ANNOUNCEMENTS:

-Jocelyn commented that the minutes will be posted on the website for meeting attendees to review. This will take the place of minutes being sent out to prior meeting attendees for review and critique. Jocelyn asked for assistance with maintenance of the Classified Senate website and Jason Cherry agreed to serve as webmaster.

-Jocelyn also announced that Sue Handy would be out due to illness in her family; there was discussion regarding Sue be replaced on her accreditation workgroup. Jocelyn stated that she had discussed this matter with the President and it has been decided that Sue would not be replaced.

- Accreditation Workshop held by Judy Walters, President – August 13, 2009

Jocelyn reported that Judy Walters will lead a flex workshop on accreditation on 8/13/09, 1:00 to 3:30 p.m.

-DVC Convocation – August 14, 2009

All were encouraged to attend the DVC Convocation on 8/14, guest speakers will include President, Classified Senate President, and Faculty Senate President. New employees will be introduced at the convocation and Jocelyn is working on getting a list of new employees so that they are personally invited to attend.

-Next Classified Senate Meeting – August 14, 2009

There will also be a Classified Senate meeting after the convocation at 11:00 a.m. in the Computer Lab located in the BFL building. Since the meeting will take place in the computer lab it was suggested having the classified senate website up on the computers for employees to view.

-Classified Retreat - June 23, 2009

Overall the retreat was well attended and all expressed appreciation for the hard work of the Staff Development Committee. In planning for next year it was suggested that the date be changed since the retreat occurred at the start of the summer session when it is hard for staff to get away from their department for 3+ hours.

-Classified Senate Budget

Jocelyn reported that with remaining funds from the 08/09 fiscal year that the classified senate office will be carpeted. Cherrie Taylor was able to work on special projects for classified senate, and recorder to tape meetings was purchased for use by classified senate secretary.

-A.C.E.S. Program – Achieving Classified Excellence Series

Cherrie Taylor presented the ACES Program she has been working on to orient new and current classified staff. This program has been developed to educate staff about shared governance, funding for continued education, software workshops, and lifestyle workshops such as toastmasters and yoga. Included in her presentation were brochures she developed for new staff to acquaint them with the opportunities open to classified staff.

COMMITTEE REPORTS

-\$137,000 Classified Funds at District –

Jocelyn reported that a meeting with the Chancellor had not occurred as of yet to discuss this issue.

-Staff Development Committee

After discussion of classified retreat it was suggested that the Staff Development Committee since it reports to the Classified Senate either give a verbal report or send a report on what the committee has planned. This will enable the Senate to be informed on upcoming events and also participate in the planning of dates and times.

-Classified Senate Budget

Jocelyn reported that the budget for Classified Senate for the 2009-2010 fiscal year is \$10,000. There was discussion regarding what to use funds for after regular monthly expenditures. All agreed that Cherrie Taylor continue her work on the ACES Program.

-Selection Committee

With the start of the new fiscal year the Classified Senate will be recruiting for new Selection Committee members.

ADJOURNMENT –

The meeting was adjourned at 11:18 a.m.