

CLASSIFIED SENATE MEETING NOTES

January 14, 2009

Jocelyn Iannucci welcomed all attendees to the meeting.

**CLASSIFIED PERSONNEL IN ATTENDANCE:**

Jocelyn Iannucci, Classified Senate President

Michael Gong	Margie Ahola
Jason Cherry	Ann Patton
Terri Cassidy	Catherine Franco
Judy Klein-Flynn	Ann Patton
Hedy Wong	Dona DeRusso
Cathleen Ingersoll	Sonya Castro
Cynthia Chavarria	Nancy Ryanen-Grant
Triveni Gorur	LiLing Lin
Adeirawo Origenwa	

Guest: Judy Walter, President, Diablo Valley College

**Approval of Minutes dated 12/10/09**

After review the following changes were recommended.

1. Under Approval of Minutes change Cheryl Rolicsek to **Sue** Rolicsek.
2. Add Terri Cassidy to the list of attendees.

**MOTION: FIRST MOTION MADE BY NANCY RYNAN-GRANT, SECONDED BY MICHAEL GONG, TO APPROVE THE CLASSIFIED SENATE MINUTES FROM DECEMBER 10, 2009, WITH THE TWO CHANGES NOTED ABOVE. All Yes, one abstention.**

**Approval of Agenda dated 1/14/10**

After review the following changes/additions were made:

1. Add College Council to Committee Reports
2. Add Budget Committee to Committee Reports
3. Add Program Review to SLO Program Review item to read SLO Program Review/Program Review

**MOTION: FIRST MOTION MADE BY NANCY RYNAN-GRANT, SECONDED BY MICHAEL GONG, TO APPROVE THE CLASSIFIED SENATE AGENDA FROM DECEMBER 10, 2009, WITH THE THREE CHANGES NOTED ABOVE. All voted Yes.**

**Announcement:**

Jason Cherry reported that he will not be able to continue as Cluster Representative due to time constraints. It was also mentioned that two other representatives had resigned also.

**Information/Discussion:**

**1. Classified Leadership Conference**

The Classified Leadership Institute will be held on June 10 – 12, 2010. All are encouraged to attend and noted that there are funds to cover costs to the conference as well as scholarships.

**2. President's Exemplary Award**

It was reported that three previous winners of the president's exemplary award would be serving on the selection committee for this year's award. The committee members will be announced at the next meeting.

**3. Statewide Classified Employee Award**

Jocelyn shared the letter from the California Community Colleges Board of Governors memorandum asking for CEO's to support and encourage their Board of Trustees to send in a nominee for the Classified Employee Award. Linda Kohler, from LMC, was last year's nominee.

**4. Brown Act**

Jocelyn updated the senate on the recommendation from the last meeting encouraging the College Council to follow the Brown Act. Nancy Ryan-Grant shared a memo that Judy Walters had brought to the college council from the legal representatives stating that the council was not bound to follow the Brown Act. The College Council as agreed to follow the spirit of the Brown Act, which means that they will send out advance notices and document availability.

Nancy Ryanen-Grant also mentioned that the only committees bound by the Brown Act on campus are ASDVC and Faculty Senate.

**5. Classified Video "A Day in the Life"**

Jocelyn reported that she had been in contact with Joann Denning, regarding having her multi-media class shoot the video for the classified. Jocelyn reported that they will be sending her a quote; she also added that she liked the idea of having students benefit from this project. Dona DeRusso commented that this class did the video on the technical programs here at DVC and their work is very professional.

3. Liling Lin asked that with class reductions what will newer students do when they cannot enroll in lower level classes because higher level students are enrolling in these classes because the higher classes are not being offered. The President commented that the Instruction Office is working with Departments to assess what classes will be cut. They will try not to downsize classes that are tied to certificate, degree and transfer programs.
4. Michael Gong asked if budget reductions will affect the Student Services Building. The President responded that the SS building will not be affected because it is funded through bond money. The President also noted that there will be a presentation on the building for the campus community.

#### **Committee Reports:**

##### **1. Student Equity Committee**

After review of the Student Equity Committee charge, Ann Patton questioned why there appeared to be six managers on the committee member structure. It was agreed that this would be discussed further and Jocelyn will report back.

#### **Committee Reports**

Jocelyn asked all to review committee documents that were emailed previously.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Margie Ahola

Note taker for Classified Senate Meeting 1/14/10

There was discussion regarding having different versions of the video, one for faculty and board members and one for students, or having one video for internal viewing and one for the public. It was also suggested to have the video run on the monitors in the Bookstore, Information Center and Student Union. This will help improve classified visibility, and also help student connect a face with the office or service they are seeking. Most importantly we want the video to show the impact the classified staff have on student learning. After discussion it was agreed that a task force for the video be formed; Dona DeRusso, Judy Klein-Flynn and Cheryl Haynes expressed interest in participating in this task force.

**6. Consensus – College Council**

Judy Klein-Flynn reported that the meaning of consensus was discussed at the last College Council meeting. Judy stated that the Council requested that this topic be brought to the different constituency groups and asked if they agreed with their interpretation of consensus. Judy described how consensus is determined at College Council; a thumbs up – means Yes, a thumbs down – means Nay, and a horizontal thumb – means does not agree (non-committal) but is willing discuss. If there are any non-committal votes, the item will be brought back for further discussion at the next meeting, and then item will be voted on at the meeting after discussion meeting.

Overall the Senate agreed with the College Council’s definition of “concensus”.

**Guest – Judy Walters, President – Diablo Valley College**

Jocelyn Iannucci introduced the President, and thanked her for attending the ACCJC Public Session and speaking on DVC’s behalf. Judy reported that the status of the college will not be known until February.

President Walters also encouraged all to attend the all-college flex activity on 1/20/10, Part II – Back to the Future. There will be discussion regarding values, dealing with reductions, focus on how the campus runs, etc. The findings from this workshop will go to Integration Council for review.

Questions from the Senate:

1. What is the status on the budget? The President replied that new budget allocations had not yet been adopted. The college will still plan for the worst case scenario budget wise, but with the good news from the Governor the budget will be revised when that time comes.
2. Reductions in staff? The President reported that if there are lay-offs, notices will go to the February board meeting for approval. The President also stated that there will be no permanent hires at this time, vacant positions will remain on an interim basis, and vacant permanent positions will not be filled.

Dona DeRusso asked if instead of layoffs if furlough would be considered? The President responded that this item has been brought to the DO for discussion but that she had not heard back.