

CLASSIFIED SENATE MEETING NOTES

February 11, 2010

Jocelyn Iannucci welcomed all attendees to the meeting.

CLASSIFIED PERSONNEL IN ATTENDANCE:

Jocelyn Iannucci, Classified Senate President

Michael Gong	Margie Ahola
Ann Patton	Adeirawo Origunwa
Terri Cassidy	Catherine Franco
Judy Klein-Flynn	Ann Patton
Dona DeRusso	Sue Handy
Cathleen Ingersoll	Nancy Ryanen-Grant
Triveni Gorur	Lisa Martin
Teresa Molnar	Linda Robbins
Rafiqul Bhuiyan	

Approval of Minutes dated 1/14/10

The agenda was approved as presented with the exception of the spelling Sue Rohlicek's last name be corrected.

MOTION: FIRST MOTION MADE BY JUDY KLEIN-FLYNN, SECONDED BY MICHAEL GONG, TO APPROVE THE CLASSIFIED SENATE MINUTES FROM JANUARY 14, 2010 WITH THE CHANGE NOTED ABOVE.

Approval of Agenda dated 2/11/10

After review it was recommended the College Council report be moved up on the agenda.

MOTION: FIRST MOTION MADE BY MICHAEL GONG, SECONDED BY KATHY INGERSOLL, TO APPROVE THE CLASSIFIED SENATE AGENDA DATED 2/11/10, WITH THE RECOMMENDED CHANGE NOTED ABOVE.

All voted Yes.

INFORMATION:

1. Classified Video "A Day in the Life"
Jocelyn reported that she has not received a quote from the Media Class and will report back at the next meeting. Jocelyn also showed a PowerPoint presentation from Foothill College that showcases their classified staff for the Senate's preview.
2. Graduation Ceremony – Classified Participation
It was reported that there has been discussion regarding classified staff participating in the graduation ceremony. It was noted that current district policy requires that full time faculty participate in the graduation ceremony and that you must have a degree to march with the graduates. Jocelyn stated that if there was enough interest she would inquire about the possibility of classified personnel with a degree take part in the graduation ceremony.

3. Classified Selection Committee

It was reported that Courtney Crew has resigned from the College Council. The Selection Committee is currently recruiting for Courtney's spot, as well as, recruitment for the Equal Employment Opportunity Advisory Committee and open cluster representative slots.

4. Online Microsoft Office Training Demonstration – Jeannette Peavler

Jeannette Peavler was present to talk about this new web training available to all staff, she also demonstrated log-on process. Jeannette also asked the Senate what type of training they would like to see in the future. More on-site training for employees and staff development drop in hours were suggested.

5. Committees charge and function reviewed by Senate:

Equal Employment Opportunity Committee – Classified wanted definition of "diversity", and whether Ex-officio member from Administration was a voting member on this committee – after discussion it was determined that ex-officio would be a non-voting member.

Vote to move forward: 13 – Yes, 1 - I can live with it

Facilities Committee – reviewed as written.

Vote to move forward: 14 – Yes, 1 – I can live with it, 1 – abstention

Enrollment Committee – Reviewed as written.

Vote to move forward: 10 – Yes , it was also recommended that the membership be revised, too many ex-officio members.

6. Integration Council – Dona DeRusso

Dona reported that the process for looking at program review has been the topic of discussion at the last two meetings. This new process requires that those involved have a thorough understating of programs, development of scoring process, rubrics, in addition to looking at cost saving measures.

Lisa Martin stressed the importance of asking for additional funding for equipment/projects that divisions foresee in the future even though funding is not readily available. In the future when funds may be available, program reviews with a history of requests for additional funding may play a role in prioritization of how any additional funds will be distributed.

This meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Margie Ahola

Sr. Administrative Secretary