

**DVC CLASSIFIED SENATE MEETING**  
**September 15, 2010**  
**Unapproved Minutes**

**Present at DVC L151:** Maria Barno; Jocelyn Iannucci; Judy Klein-Flynn; Liling Lin; Teresa Molnar; Sue Rohlicek; Nancy Ryanen-Grant.

**Present at SRVC 204 West:** Becky Marr; Ann Patton; Coleen Lento; Nancy Purcille

**NOTE:** Meeting conducted by speaker phone at 9:30AM due to loss of videoconferencing.

- 1. APPROVAL OF THE SEPTEMBER 15, 2010 AGENDA AND THE AUGUST 18, 2010 MINUTES**
  - The August 18 minutes were distributed today, so approval is carried forward to the next meeting (on October 20, 2010). Members noted that they would like to review the minutes for this/September 15 meeting prior to the next/October 20 meeting.
  - Agenda was approved as submitted.
  
- 2. PUBLIC COMMENT**
  - As no members of the public attended, there was no public comment.
  
- 3. ANNOUNCEMENTS**
  - Nancy Purcille is corresponding secretary.
  - Several donations have been received for a retirement gift for DVC President Dr. Judy Walters. A weekend at a hotel in Monterey will be purchased. Voluntary donations are due by Friday, September 17; send them to Ann Patton.
  - October 15, 2010 is opening night for Cabaret. Dinner theatre tickets are \$45.00 and include dinner and wine.
  - Patton is working with a class to complete a short film highlighting how Classified help students on campus. She hopes the film will be shown in the bookstore and possibly on the website to introduce students to some of the student service offices.
  
- 4. UPDATE ON HIRING PROCESS FOR COLLEGE PRESIDENT**
  - Information will be distributed to all Classified about two forums which will be held to develop a list of desirable qualities for the hiring committee for DVC's new president. Classified representatives on the hiring committee are Donna DeRusso and Valerie House. Nancy Ryanen-Grant is the Local 1 representative.
  
- 5. CLASSIFIED COMMITTEE REPRESENTATIVES**
  - Lento noted that the Classified Selection Committee, of which she is the chair, have filled Classified positions on all college-wide committees. The other members of the selection Committee are Linda Robbins, Nicole Gomes, Marisa Greenberg, Sonia Herz, and Melody Phillips. When the Selection Committee finishes filling all Classified committee positions for the year, they will publish a list of all the representatives.
  
- 6. INSTITUTIONAL PLANNING COMMITTEE (IPC)**
  - Lento reported the IPC met twice since the last Classified Senate meeting, and worked on developing goals and objectives to accomplish strategic directions for the year. The Institutional Effectiveness Committee (IEC) is working on unifying the standards for program reviews and a planning calendar; these will be vetted and then sent to the College Council and the President.
  
- 7. TUTORING ADVISORY COMMITTEE (TAC)**
  - Lento and Iannucci said they have been working with TAC for several years and were concerned their efforts were not acknowledged. Patton explained the TAC is a Faculty Senate Committee and they set the charge and membership. The committee had not been operating with its stated membership but rather with whoever attended the meetings. The Faculty Senate is now staffing the committee the according to the updated charge and membership to focus on basic skills and the achievement gap. Patton said membership consists of 11 faculty (with representation from all

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divisions) and 3 classified staff appointed by the Classified Senate. The Classified members are to be from Tutoring Labs.

- Senate members expressed concern with how to represent Classified on the TAC. Patton explained the Classified members are on the committee to provide expertise to the Faculty Senate and not to represent the Classified body. She said the TAC will be breaking out into work groups and other expertise may be invited as a resource. Patton said the work that has been done by Classified is appreciated. Patton will take Classified concerns to the Faculty Senate.

#### 8. CLASSIFIED SENATE PRESIDENT'S REPORT

- In an effort to reach out to those who have difficulty attending meetings, Patton met with janitors to invite them to report from their area or to share concerns. She will be meeting with Buildings and Grounds the following week.
- CSCC meeting included discussion with the Chancellor of unfunded liabilities of vacations and banked load. The Chancellor assured them it is being addressed.
- A presentation of the Adoption Budget was presented at DGC. Patton will distribute the budget presentation to all by email.
- Patton reported College Council has formed a Task Force to review recommended changes to the College Committee Handbook out of work that was done over the summer by Ted Wieden and Judy Walters. The Task Force is made up of the co-chairs of the four college governance committees. They will meet this coming Friday. They will also review recommendations from the committees and report back to College Council the following Monday. She said Committee recommendations are posted on the U Drive and to email her any feedback. .

#### 9. POLICIES & PROCEDURES

- Patton informed the Senate many of the policies and procedures that have come from DGC are academic and professional matters. She will email them to all Classified for feedback.

#### 10. ACCREDITATION FOLLOW-UP

- Barno noted that the following the paragraph at the top of page 24 includes a value statement about Classified and should not be included in the report. Senate members also expressed concern with the paragraph at the top of page 15 that includes a statement about decisions on staffing reductions. They agreed it is not related to accreditation and should not be included in the report. Patton will inform Ted Wieden of the Classified Senate feedback.
- Ryanen-Grant said the faculty want control of the staffing budget. Patton explained development of budget process are one of the Faculty Senates 10+1 under Title 5. She said their discussions are about how to develop a budget process if the staffing budget cannot be part of the discussion.
- Ryanen-Grant said last year's Budget Committee report recommended cuts to 30 classified staff and 8 management, but 45 classified and 3 managers were cut. There were no cuts to full-time faculty however, they were given significantly fewer new hires than were needed to replace retirements. Senate members expressed concern over the possibility of additional cuts, and whether the process will be conducted fairly and openly. Patton encouraged Classified to attend Board meetings and advocate for cuts to management before cutting more Classified.

Meeting adjourned at 10:30am.

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