

DVC CLASSIFIED SENATE MEETING
November 16, 2011
Unapproved Minutes

Meeting called to order at 10:05am.

Council Members Present: Lesley Agostino; Scott Heiden; Ann Patton; Monica Pope; Nancy Purcille

Council Members Absent: Rafiqul Bhuiyan; Wendy Holt; Chris Meadors

Guests: Judy Klein-Flynn; Liling Lin; Nancy Ryanen-Grant; Bill Oye

1. APPROVAL OF THE OCTOBER 19, 2011 MINUTES & NOVEMBER 16, 2011 AGENDA

ACTION: Minutes of October 19, 2011 were approved as amended.

On page 2 under "Evacuation Emergency preparedness feedback", include the following sentence in the third paragraph: "All public employees are hereby declared to be disaster service workers subject to such disaster service activities."

ACTION: Agenda of November 16, 2011 was approved as submitted.

2. PUBLIC COMMENT (information)

- None

3. ANNOUNCEMENTS (information)

- Heiden announced that a meeting was held to discuss campus change. This was initiated by the Institutional Planning Committee. A task force will be named to work with an independent contractor (who is a DVC alum) to identify problems and develop solutions, e.g., brainstorm ways to improve campus communication, planning processes, morale, and work environment.
- Council members asked about the funding source for this initiative. They noted that although classified staff were laid off due to budget cuts, 81 classes were restored in fall, more classes will be added in spring, and the administration has suggested equipment purchases in spring. However, no classified positions have been restored and there may be additional staff reductions in summer.

4. CLASSIFIED SENATE PRESIDENT'S REPORT (information/discussion)

- Patton advised that College Council discussions have included:
 - Developing recommendations for the budget resource allocation process, with input from the Budget Committee and the Integration Council, to be sent to the President in January;
 - Environmental Sustainability Committee is currently on hiatus pending reorganization. It is not being dissolved; it needs to be restructured and made stronger; and
 - Integration Council's report on updating technology recommendations.

5. STUDENT SUCCESS TASK FORCE REPORT (information/discussion)

- Postponed

6. STUDENT CODE OF CONDUCT PROPOSED CHANGES (information/discussion)

- Dean of Student Life Bill Oye invited suggestions on amendments to the Code of Student Conduct, which was last significantly revised in 2004. Campus input is needed before the revised Code is presented to the District in spring. Issues under discussion include:
 - Electronic bullying
 - Violence and sexual harassment
 - Disruptive behavior
 - Shoplifting in the campus bookstore
 - Pets, skateboards, bikes, and smoking on campus. Members asked about enforcement by campus police.
 - Food and drinks in classrooms and labs
 - Academic integrity issues have been discussed with the Faculty Senate.
- Patton will collect suggestions from classified staff and forward them to Oye.

7. SELECTION COMMITTEE UPDATE (Information/discussion)

- Postponed

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8. STAFF DEVELOPMENT FUNDING (information/discussion)

- Patton noted that there are no funds available for classified staff development in 2011-12. The budget is used to fund the staff development coordinator's salary.
- Classified staff have no funding for a Mother's Room, which was discussed at the September 21, 2011 Classified Senate Council meeting. As this is legally mandated, it will be raised at the District level.
- Members noted the need for transparency in funding, with programs dedicated to classified staff development as well as to faculty.
- Patton and Pope will request from President Garcia a report detailing each department's or unit's expenditures on classified staff training in the last year.

9. ADJOURNMENT – NEXT MEETING TBD

ACTION: Patton adjourned the meeting at 11:45am. Next meeting date to be determined.