

DVC
CLASSIFIED SENATE
August 28, 2014
APPROVED MINUTES

Present: Scott Heiden, Lesley Agostino, Gilbert Rocha, Lisa Brager, Ann Patton

Absent: Chris Meadors, Wendy Holt

Guest: Jessica Martin, Leticia Rodrigues, Lori Vickers, Joyce Riley, Ted Wieden, Rafiqul Bhuiyan

Heiden called the meeting to order at 2:08 p.m.

I. Organizational Items

1.1 Approval of the August 28, 2014 Agenda:

It was MSC (Heiden, Agostino, Rocha, Brager, Patton) with no objections, to approve the agenda as written.

1.2 Approval of the May 22, 2014 Minutes:

Minor grammatical changes were suggested.

It was MSC (Heiden, Agostino, Rocha, Brager, Patton) with no objections, to approve the minutes as amended.

1.3 Review of June 12, 2014 notes

II. Public Comment/Announcements

2.1 Public Comment – Patton commented that the classified webpage is hard to find in the revised DVC website. Martin announced that there will be a Brown Act Training on Friday, September 5.

2.2 Announcements/Council Comment–

Agostino – Valerie House, Noha Basiliou, and Allison Morgado have volunteered and placed on campus committees. Martin noted that an additional person may be needed for the district-wide professional development. She will also keep the committee updated on the campus professional development. Agostino noted that a few classified have volunteered for the professional development committees. Martin commented that the classified professional development funds should be to what we had last year (approximately \$16,200).

III. Opening Day Discussion and Feedback – Heiden asked the committee and guests for feedback on the opening day ceremony, comments included:

- Heiden’s speech was well liked
- Entire event was too faculty centric – why not do faculty introductions during faculty meeting?
- Why no introductions of classified and managers
- Suggested a written program be provided instead of the long faculty intros
- New Hospitality Food Service building a great place to hold the convocation
- Concerns about not all classified are able to attend – **Martin can provide information on who was actually in attendance**
- Some had to leave early in order to “get back to work”

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- Contra Costa College has all day event with guest speaker and all are invited to attend
 - Be more inclusive of classified
- Heiden will meet with President Garcia to discuss the feedback and offer suggestions.

IV. Lay it Out There – Heiden noted that at Aug 25 college council meeting, the council communicated key concerns and successes in their areas. Heiden felt this would be good for the Classified Senate meeting as well. Some comments included

- Big push on campus to upgrade facilities; need to ensure that all stakeholders are involved in the planning, including classified staff.
- Innovation Convocation is coming in January 2015.
- Good feedback was received on the summer picture slideshow.
- DVC does have an active book group if anyone is interested.
- Accreditation report is well-written and the campus is ready for the visit in October.
- Concerns about the DVC website not being intuitive to students
- Staffing concerns/furloughs
- Registration is going smoother and communication with faculty is improving.
- Good energy on campus
- Concerns about classified participation in the ACCJC visit – where do we fit in?
- The classified activities last semester were fun and positive – looking forward to more. Team building activities were suggested
- General unhappiness in jobs is present
- Issues with the inSite not working at key times; causes other issues with PT faculty needing access during crunch time; and sparse communication from the district
- Changing of shifts is causing issues with classified helping students (especially in the labs)
- Traffic is a huge problem
- Very exciting to have students back on campus
- Professional development is working on how to allow more classified to attend FLEX activities, as some were not allowed to attend by their managers
- IT is understaffed; issues with the website being hosted offsite, hard to update faculty computers and answer requests during the summer when faculty are not available
- Better communication from Percy and the district is needed

V. Accreditation Update – Ted Wieden provided an update on the upcoming ACCJC (October 6-9, 2014) visit. He provided a crosswalk between the Self Evaluation Report Actionable Improvement Plans and Goals/Objectives from the DVC Strategic Plan. Many of the actionable improvement plans are already in progress. Classified are encourage to attend the Meet & Greet with the visiting team as well as the open forums and exit interviews.

VI. Unfinished Business – Heiden worked with the council on setting up meeting dates for the fall. He will email them after consulting with President Garcia

Next Meeting Scheduled: September 4, 2014 2:00 – 3:30 p.m.

Heiden adjourned the meeting at 3:34 p.m.