

DVC
CLASSIFIED SENATE
May 22, 2014
APPROVED MINUTES

Present: Ann Patton, Scott Heiden, Lesley Agostino, Gilbert Rocha, Lisa Brager, Wendy Holt
Absent: Chris Meadors, Sarah Boland
Guest: Jessica Martin, Todd Farr, Joy Brucelas, Newin Orante, Mark Akiyama, Beth Hauscarriague

Patton called the meeting to order at 9:30 a.m.

1. Approval of the May 22, 2014 Agenda:

It was MSC by all present and with no objections, to approve the agenda as written.

2. Approval of the May 8, 2014 Minutes:

Rocha was added to the list of present members

It was MSC by all present and with no objections, to approve the minutes as amended.

3. Public Comment – Todd Farr, Career Pathways Manager, was present to observe the meeting.

4. Announcements/Council Comment–

- a. Agostino – The fall Saturday business management courses are online and available for registration. Katrina Keating will be giving her faculty lecture again during FLEX week, Agostino encouraged classified staff to attend.
- b. Patton – Reported that she signed the accreditation self-study. Job Links is taking place on June 5th. Elections will be held on May 29 for President and Vice President (no current nominees for Secretary).
- c. Orante – Graduation was successful with approximately 432 students walking. He commented that if the graduation participation increases, space may become an issue.

5. Student Equity Plan – Newin Orante, Beth Hauscarriague, and Mark Akiyama presented the draft equity plan and a fact sheet to assist in summarizing the document. Akiyama noted that one of the main goals of this new plan is to include and implement strong goals/objectives and ensure that they are properly reviewed and assessed. He also noted that student equity has not historically been funded and according to the May revise, there may be funding coming (will be confirmed by June). Heiden questioned where the funding would go and Orante noted activities to supplement tutoring, learning communities, and the “first-year” experience. Akiyama would like to see funds also be assigned to preparation for assessment tests. Orante noted that the writing team will be working on the draft over the summer with a plan to present the final draft to classified staff in August. He also commented that Sarah Boland will be attending a conference to assist in the writing and will be actively involved.

6. 2014-15 Committee Openings – Patton reviewed the openings for the fall semester.

7. CSCC Report – Patton introduced the Classified Senates Coordinating Council (CSCC) and noted that the group consists of the three classified senate presidents and vice presidents that meet to review the DGC agenda and periodically meets with Chancellor Helen Benjamin. Patton commented that faculty often get stipends if there is leftover money in their operating funds. She noted that classified are not eligible for such stipends but would like that to be a discussion at CSCC.

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8. **DGC Report** – The District Governance Council met to review the May governing board agenda. Items affecting classified included enhanced outreach to high school students, the tentative agreement being signed, and the addition of training management and select employees on properly reporting child abuse.
9. **Classified Senate Representation** – The committee reviewed the previously revised alignment of the classified clusters and felt they were representative of all groups on campus.
- a. Instruction, Central Services, Business Services, Graphics
 - b. Police Services/Kinesiology
 - c. Buildings & Grounds/Warehouse
 - d. Library, Media Center, Computer Lab, Learning Center, IT
 - e. Student Services – 2 reps
 - f. Division Offices (AFA, Sciences, Social Science/English, Math/Computer Science/Business
 - g. San Ramon

It was MSC, by all present and with no objections, to approve the revised classified senate representation clusters as written.

10. **Classified Senate President's Report** – Patton reported that the College Council reviewed and accepted the budget committee recommendations for 2013-14. Holt questioned if water fountains were included in "facilities," it was noted that they were not and recommended that Holt include this request in their next program review. Heiden inquired if the funds set aside for human resources have been targeted to a specific area and Patton clarified that they weren't.

Next Meeting Scheduled: June 5, 2014 9:00 – 11:00 a.m.

Patton adjourned the meeting at 10:49 a.m.