

DVC
CLASSIFIED SENATE
May 8, 2014
APPROVED MINUTES

Present: Ann Patton, Scott Heiden, Lesley Agostino, Sarah Boland, Lisa Brager, Gilbert Rocha

Absent: Wendy Holt, Chris Meadors

Guest: Maria Barno, Ted Wieden

Patton called the meeting to order at 9:08 a.m.

1. Approval of the May 8, 2014 Agenda:

It was MSC by all present, with no objections, to approve the agenda as written.

2. Approval of the April 24, 2014 Minutes:

Minor grammatical changes made.

It was MSC by all present, with no objections, to approve the minutes as amended.

3. Public Comment – None

4. Announcements–

a. Patton –

i. 5-10-15 Year Service Awards being held today in the Norseman

ii. Volunteers are needed for graduation – contact Angela Parris if interested.

5. Accreditation Report – Ted Wieden was present to present the final draft of the ACCJC report. Wieden thanked the many classified who participated in the writing of the report and also those who served as co-chairs. He noted that there would be a signing ceremony at the College Council meeting on Monday, May 12 and a celebration of the report completion that evening in Jack's in Pleasant Hill. Chancellor Helen Benjamin is reviewing the report and an executive summary is being created. Wieden also noted that Ellen Kruse has been working on a glossary that can be used across campus for more than just accreditation. Heiden revisited the idea of having a reading room and mandatory reading time be created for classified staff. Boland commented that management needs to encourage review and give time for staff to read the report. Barno questioned if the SLO data in the accreditation report will be updated as a response to the results of the SLO report. Wieden noted that data will be changing continuously to ensure that the most up-to-date information is given to the visiting team. Heiden will work with Wieden to ensure that classified are kept aware of the report, the visit, and getting the word out to the entire campus.

It was MSC by all present, to endorse and approve the 2014 Self Evaluation Report of Educational Quality and Institutional Effectiveness in Support of Reaffirmation of Accreditation as written.

6. Classified Senate President's Report – Tabled for a future agenda.

7. Classified Participation in Governance – The council was sent a list of classified employees and their areas/titles to assist in the revision of the classified senate representation groups. Council was asked to review and be prepared to discuss at a future meeting.

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Boland shared a draft of a change in the meeting format in order to encourage participation and engagement from the classified staff. The presentation included suggestions such as changing the times structure, having varied agendas, have “working meetings” where actions are taken, schedule classified to report back from their committees, schedule deans/managers to attend/present, create a stronger relationship with the faculty senate, and include Peter Garcia in discussions. The council will review this structure at the next meeting.

Next Meeting Scheduled: May 22, 2014 9:00 – 11:00 a.m.

Patton adjourned the meeting at 10:10 a.m.