

**DVC**  
**CLASSIFIED SENATE**  
**March 5, 2015**  
**APPROVED MINUTES**

**Present:** Scott Heiden, Lesley Agostino, Chris Meadors, Joy Brucelas, Jessica Martin

**Absent:** Wendy Holt, Rafiqul Bhuiyan, Gilbert Rocha

**Guest:** Leticia Rodrigues

**Agostino called the meeting to order at 1:35 p.m.**

**1. Approval of the March 5, 2015 Agenda:**

**It was MSC, with no objections and by all present to approve the agenda as written.**

**2. Public Comment**

- Leticia Rodrigues commented that smoking is still a problem on campus, especially by the BFL building. Vape and e-cigarettes need to be addressed as well.
- Meadors noted that the homeless presence on campus is a problem. Many students have complained to him about safety on campus.

**3. Announcements**

- Brucelas said that Shondra West is looking to come to a meeting as a rep from the Bay Area Classified group. She will coordinate with Agostino.
- Classified Leadership Institute is June 4-6.
  - Approximately 6-10 attendees. It was suggested to possibly carpool with a DVC van.
- Leadership event at the district office is March 26.

**4. Treasurers Report – Brucelas reported that she has reviewed the accounts from 2013-14 and our budget for 2014-15. There is currently a balance of approximately \$16,000 (before CLI). The senate brainstormed on ideas on how to best use the funds.**

- Incentive programs; scholarships; networking events; finals week supplies
  - Agostino and Martin will follow up with Paul Sasse to possibly set up an Astronomy night.
  - Agostino will follow up with Cindy Goga regarding a scholarship.

**5. Professional Development Feedback – Agostino reported that there was no feedback via email or in person regarding professional development ideas.**

**6. Professional Development/Classified “Road Show 2015” – Martin commented that she has been speaking with Rick Robison regarding a road show during spring break where a small group would go around to all areas of campus to personally ask them what type of professional development activities would help them support the strategic plan and mission of the college. Incentives were discuss as well as setting up a time with buildings/grounds to ensure they are available.**

Heiden will speak with President Garcia regarding the timing and communicating with the managers about the importance of these conversations and minimal planned work interruption.

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7. **Meeting Time Adjustment** – The senate discussed the possibility of once again adjusting the meeting time in order to encourage more participation by the staff. It was noted that the previous a.m. time slot was not well attended and at that time it was suggested to move the meetings to the afternoons. The senate does acknowledge that some staff cannot leave their work areas however, President Garcia is communicating with managers regarding the importance of participation in college governance.

The senate agreed to change the next meeting to 12:00 on Thursday, March 19 and lunch will be provided.

**Agostino adjourned the meeting at 2:20 p.m.**

Next Meeting Scheduled:      March 19, 2015                      12:0 – 2:00 p.m.