

**DVC**  
**CLASSIFIED SENATE**  
**December 16, 2015**  
**UNAPPROVED MINUTES**

**Present:** Scott Heiden, Jessica Martin, Allison Albright, Rafiqul Bhuiyan, Lesley Agostino

**Absent:** Chris Meadors,

**Guests:** Peter Garcia, Leticia Rodrigues

Heiden called the meeting to order at 11:40 a.m.

**1. Approval of the December 16, 2015 Agenda:**

It was MSC, with no objections and by all present to approve the agenda as written.

**2. Approval of November 4 and November 18, 2015 minutes:**

It was MSC, with no objections and by all present to approve the minutes of November 4, 2015 as written.

It was MSC, with no objections and by all present to approve the minutes of November 18, 2015 as written.

**3. Public Comment –**

- Hedy Wong is retiring, her last day is December 17, 2015.

**4. Council Announcements & President's Report -**

- J. Martin reminded classified the FLEX activities start in January and all staff are invited to attend. There will be workshops on students with disabilities, interaction with veterans, and IT will be presenting "ConferNow" presentation.
- Heiden reported that the College Council (CC) approved a centralized paper ordering system per the recommendation of the Budget Committee. The Budget Committee will also be going through a revision of its objectives/membership. The CC also debriefed the forum on Measure E and neither Heiden nor Agostino has received any feedback from classified staff. J. Martin reported that there will be a campus-wide survey sent out regarding the forum.
- Heiden noted that the Equity Plan has been moved forward to the chancellor.
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**5. College Council Preview**

- Agostino reviewed the College Council agenda for November 18, 2015.

**6. Skateboarding and Campus Safety –**

President Garcia updated the senate on the campus safety program including the installation of skateboarding/bicycle codes notifications and the increased enforcement by police services staff. Garcia is concerned about student/officer interactions over small violations and is encouraging education first and enforcement second. Leticia Rodrigues noted that the signs are small and one of the biggest problems are students from the neighboring jr. high/high school that pass through the campus before and after school. Heiden recommended outreach to those schools through the administration to remind students about the safety guidelines on the DVC campus. Other suggestions included metal brackets on seating/rails to prevent skateboarding and additional speed bumps in the parking lot. Heiden added that notifications to our students need to be more visible, suggesting possibly using the monitors in buildings or providing information upon checkout in the bookstore.

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Garcia suggested working with the Academic Senate to form a working group to brainstorm what the message should be to our students and what should the role of campus employees be (including part-time faculty). The group should meet early in the spring and work on the new approach to educating the campus.

**7. Committee Appointments –**

- Equal Opportunity Employment Advisory Committee – Katherine Jinter
- Program Review Committee – Keith Parsons
- Election Committee – Maria Barno, Angela Parris, and Noha Basiliou

**It was MSC, with no objections and by all present to approve the committee appointments as presented.**

Heiden noted that council member Wendy Holt has not attended any meetings during the fall semester and referenced Article XII (Section 1) of the senate constitution.

**It was MSC, with no objections and by all present to approve the recall of Wendy Holt due to excessive absences from Council meetings.**

Heiden will notify Holt of this change and thank her for her previous service on the senate.

**8. Equity Plan Endorsement**

**It was MSC, with no objections and by all present to approve the Equity Plan as written.**

**9. Partnerships for Student Success Update - none at this time**

**10. Measure E Endorsement:**

The senate reviewed the revised Measure E plan and agreed to inform the President of the full support of the proposed project plan.

**It was MSC, with no objections and by all present to approve the Measure E project plan as presented.**

**Heiden adjourned the meeting at 1:05 p.m.**