

DVC
CLASSIFIED SENATE
April 23, 2015
APPROVED MINUTES

Present: Scott Heiden, Lesley Agostino, Chris Meadors, Joy Brucelas, Jessica Martin, Rafiqul Bhuiyan

Absent: Wendy Holt, Gilbert Rocha

Guest: Liling Lin, Lisa Martin, Allison Albright, Teresa Molnar, Joyce Riley, Jane Kincaid, Daniel Kiely

Agostino called the meeting to order at 12:05 p.m.

1. Approval of the April 23, 2015 Agenda:

It was MSC, with no objections and by all present to approve the agenda as written.

2. Approval of the minutes from April 9, 2015 – tabled for a future agenda

3. Public Comment

- T. Molnar requested an update on the 16-week calendar. Agostino and Heiden noted that no new information has been provided. **Heiden will follow up with Laurie Lema.** Daniel Kiely noted that the UF had received a survey regarding the 16-week calendar, seems to be moving forward.
- Meadors noted that AT&T Park has banned smoking and tobacco products.
- Lin questioned if the senate has been discussing classified participation in graduate with the president and Faculty Senate. Heiden noted that it is too late in the semester but if the council has an interest in the discussion to bring it back in the fall.
- L. Martin commented that the Gary Karp event was very popular and well attended. A link to his presentation will be sent out campus-wide.

4. Announcements

- J. Martin attended the 4CSD conference in San Diego regarding AB2558 and professional development. She will continue to work with Rick Robison to work up a plan for Classified FLEX activities/days.
- Heiden made several announcements
 - Drama production of Oedipus el Rey begins this week.
 - Announced the winners of the 2015 Classified Exemplary Awards – Yvonne Roberson, Nicole Gomes, and Arthur King.
 - May 7th is the 5/10/15 year celebration.
 - Wednesday, April 29 the college will be holding an Open House.

5. Technology Standards for Classrooms –

- Co-chair of the Technology Committee, Daniel Kiely, was present to provide the draft IT Standards for Classroom Multimedia Systems. He commented that the plan will provide a baseline for classroom technology which aligns with core values and the strategic plan. Classrooms with existing multimedia systems will be upgraded to the current minimum when replacement is needed. New classrooms will be subject to the new standard.
- Bhuiyan questioned if office printers are up for discussion and Kiely noted that some standardization is desired, but not addressed with this plan.

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- Heiden asked if cost was discussed and Kiely estimated that it would be around \$9,000 to \$10,000 per classroom. The IT group also added that if needed some reserve funds would be used.
- Molnar expressed concern that by the time the upgrades are made, the technology will have changed. Kiely commented that the baseline standards will be reviewed every couple of years.

6. ASDVC Carpool Program –

- Heiden and Albright introduced the ASDVC Carpool program that ASDVC president Kevin Tian presented to College Council. ASDVC is working on a beta google doc that allows students to reach out to others in their living area to coordinate carpools to/from DVC. They are also working with Police Services to secure “carpool” only parking spots. Albright added that a formal presentation will be made to the College Council on Monday, April 27. J. Martin added that if the program works it might be adapted for faculty/staff use.

7. President’s – Report –

- Heiden provided an update from the governance meetings held with President Garcia and select faculty, management, and staff. He and Agostino agreed that the discussions were going well and the classified voice is being heard. He noted some frustration with the draft structures and models in regards to classified availability and workload. He will continue to work on classified involvement in college governance

8. Comments, Concerns, Questions

- Liling Lin said that LMC used to have a college hour on Fridays where time was set aside for classified to participate in meetings and governance.
- It was suggested to have more “town hall” type meetings with campus.
 - Members noted that they often get support from management but feel their workload is too high and they are unable to leave their desks. This is especially prevalent in student services and admissions and records.
 - Teresa Molnar commented that the payroll replacement for Yvonne Roberson is only working 20 hours and she is essentially taking on one and a half positions. She is not often able to attend meetings.
 - Others noted attendance to meetings is based on student need in their office; some receive support from their managers to participate; the Instruction Office works out a schedule so the office is covered when others are out; one felt that there is often resentment for attending meetings from co-workers.
- Central Services has new carpet and the walls were painted. Joyce Riley is unaware of what will be done with the space vacated by Lori Vickers (who is now located in B&G).
- Brucelas commented that there are some funds in the senate budget. Martin said that some will be used for CLI.

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- Agostino noted that the staff will be getting a discount in the bookstore the week of May 25.

Heiden adjourned the meeting at 1:24 p.m.

Next Meeting Scheduled: May 7, 2015 12:00 – 1:30 p.m.