

DVC
CLASSIFIED SENATE
May 4, 2016
UNAPPROVED MINUTES

Present: Scott Heiden, Jessica Martin, Lesley Agostino, Noha Basiliou, Rafiqul Bhuiyan, Allison Albright, Sonja Nilsen

Absent: Gilbert Rocha, Renee Savage, Lisa Martin, Chris Meadors

Guests: Leticia Rodriguez, Lizette Ponthier

Heiden called the meeting to order at 11:35 a.m.

1. Approval of the May 4, 2016 Agenda:

It was MSC, with no objections and by all present to approve the agenda as written.

2. Approval of April 20, 2016 minutes:

It was MSC, with no objections and by all present to approve the minutes as written.

3. Public Comment – None

4. Financial Aid Update – Lizette Ponthier provided an update on financial aid services including the updated three options for fund disbursement:

- ACH Transfer (direct deposit)
- Monet Network Enabled CollegeCash Card – it was noted that currently this card will not work on campus.
- Paper Check

Ponthier also updated the senate on the changes in the BOG wavier.

5. Council Announcements & President's Report –

- Nilsen noted that the pilot assessment of the California Common Core State Standards (CCSS) has been completed and is receiving positive feedback from students and staff.
- Albright reported that there were 37 tickets sold for the ASL Interpretive Night at the DVC Drama Production of Almost, Maine. Feedback was positive and Newin Orante would like to see this event move forward in the future.
- Albright announced that Expanding Your Horizons will be held on Saturday, May 7th at DVC with over 200 girls in 6th to 8th grade coming to campus to learn about STEM activities and careers. There are also over 35 parents and 50 volunteers who will be present. Classified staff member Laura Cremin will be presenting a workshop on how music effects your nervous system.
- Agostino reminded the committee that the 2016-18 nominations for senate elections deadline is Friday, May 13.
- Bhuiyan commented that Windows 10 will be rolled out on campus during the summer. The senate hoped that professional development training will be offered.
- Heiden reported that the tech plan and tech committee are being reviewed and revised. He announced that the ASDVC is working on a carpool program however some issues of liability are causing some roadblocks.
- Heiden announced that he will not be running for senate office for the next term. He stated that there are some issues with workload and finding the right balance between work and

DVC
CLASSIFIED SENATE
May 4, 2016
UNAPPROVED MINUTES

governance. He encouraged others to participate in campus governance as it is rewarding and informative.

6. **San Ramon Campus Vision Statement** - Heiden presented the draft vision statement that will be presented at College Council today. Feedback included:
 - Why is there a separate vision statement for SRC?
 - What is it for and where does it “go”?
 - If they are going to list student support services, all services should be listed.
 - Concern that the document doesn’t really read as a vision statement and suggested revision.Heiden will bring this feedback to the council today.

7. **Update on STEMovation Programs** – Heiden presented the update provided by the STEM workgroup – the update will be presented today at College Council.

8. **College Council Preview** – Agostino provided an overview of the College Council agenda for May 4, 2016. Senate members were encouraged to attend the May 11th Equity Forum.

9. **Committee Appointments** – None

10. **Review CS representation of its members** - Heiden has not received any email responses to the request to form representation groups. Albright agreed to represent the AB building staff. The senate discussed getting groups together for open discussion and outreach. It was suggested to wait until after the elections to determine groups and work on setting clusters during the summer. Heiden would like to see this project moved forward. Item will return to next agenda for discussion.

11. **Student Service Procedure 3003 – Smoking on College Premises** – Senate agreed that this procedure can be approved as is but would like the district to consider a wider no-smoking range around the child care and family life centers. It was recommended to add language that prohibits smoking within 100 feet of these facilities. Heiden will bring this feedback to Classified Senate Coordinating Council.
It was MSC, with no objections and by all present, to approve Student Services Procedure 3003 as written with a recommendation of considering additional language about expanding the no-smoking range to 100 feet within a childcare facility.