

DVC
CLASSIFIED SENATE
May 18, 2016
APPROVED MINUTES

Present: Scott Heiden, Jessica Martin, Lesley Agostino, Noha Basiliou, Allison Albright, Gilbert Rocha, Renee Savage, Lisa Martin

Absent: Chris Meadors, Rafiqul Bhuiyan, Sonja Nilsen

Guests: Leticia Rodriguez, Rick Robison, Joy Brucelas

Heiden called the meeting to order at 11:35 a.m.

1. Approval of the May 18, 2016 Agenda:

It was MSC, with no objections and by all present to approve the agenda as written.

2. Approval of May 4, 2016 Minutes:

It was MSC, with no objections and by all present to approve the minutes as written.

3. Re-envisioning Tech Committee – Rick Robison presented the revised Information and Instructional Technology Working Group (IITWG) description, objectives, outcomes, and activities.

It was MSC, with no objections and by all present to endorse the IITWG plan as written.

4. Public Comment – None

5. Council Announcements & President's Report –

- Agostino provided the report of the survey results from the Classified Leadership Retreat. She also announced that the bookstore will be offering a 25% discount on all DVC apparel and accessories during the week of June 6-9.
- Martin reported that she has confirmed with Lt. Chad Wehrmeister that there will be safety training held in June, more information to follow. She added that Priscilla Beas has asked to go to the Classified Leadership Institute and applied for classified professional development funds. The council agreed that council funds can be used for any additional amount needed (\$700 will be provided by professional development).
- L. Martin will work on a classified newsletter over the summer.
- Heiden noted that he would like to see the classified senate do something for President Garcia's retirement. Leticia Rodriguez and Joy Brucelas will work on some gift ideas. He reported that seven classified staff attended the Equity Forum and noted that it was a difficult time of the semester for staff to attend.
- Heiden reported that DGC discussed the district smoking policy including mention of making all campuses non-smoking. Sally Montemayor-Lenz provided information from other colleges on their policies/procedures (Agostino will forward to council members). It was noted that smokers are not a protected group (as called out in title 5). It was recommended to continue this discussion at our next meeting and perhaps invite Lt. Wehrmeister or Chief Carney for their feedback.
- There will be a senate meeting on June 1 but not on June 15.

6. College Council Preview – Agostino provided an overview of the College Council agenda for May 18, 2016.

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7. **Committee Appointments** – None
8. **Meeting Schedule for fall 2016** - It was MSC, by all present and with no objections, to adopt the College Council meeting schedule as the Classified Senate meeting schedule for 2016-17. Meetings will continue to take place from 11:30 a.m. – 1:00 p.m.
9. **Senate representation groups** – Heiden reviewed the assignments for senate representation groups.

Heiden adjourned the meeting at 12:50 p.m.