

**DVC**  
**CLASSIFIED SENATE**  
**June 1, 2016**  
**APPROVED MINUTES**

**Present:** Scott Heiden, Jessica Martin, Lesley Agostino, Gilbert Rocha, Rafiqul Bhuiyan\*, Lisa Martin\*\*  
**Absent:** Chris Meadors, Sonja Nilsen, Noha Basiliou, Renee Savage, Allison Albright  
**Guests:** Leticia Rodriguez, Angela Parris, Katherine Jinter, Joy Brucelas, Herb Lester, Chief Ed Carney, Newin Orante

There was no quorum until 12:15 p.m.

Heiden recommended, out of consideration to our guests, to begin the discussion on the smoking policy without a quorum.

The senate and guests discussed the smoking policy until 12:15 p.m. when Heiden called the meeting to order and continued the discussion.

\*Bhuiyan arrived at 12:11 p.m.

\*\*L. Martin arrived at 12:15 p.m.

**Heiden called the meeting to order at 12:15 p.m.**

**1. Approval of the June 1, 2016 Agenda:**

The agenda was revised to move the smoking discussion to item number three.

**It was MSC, with no objections and by all present to approve the agenda as amended.**

**2. Approval of May 18, 2016 Minutes:**

**It was MSC, with no objections and by all present to approve the minutes as written.**

- 3. Smoking Policy** – Heiden recalled that on May 4, 2016 meeting the senate officially endorsed Student Services Procedure 3003 – Smoking on College Premises. This approval was brought forward to the District Governance Council (DGC) on May 17<sup>th</sup> and was subsequently not approved. The DGC questioned if the district should begin the discussion of implementing a district-wide smoking ban. Constituency groups were asked to bring the discussion back to their respective campus. Chief Ed Carney, Vice President of Student Services Newin Orante, and the Director of Risk Management Herb Lester were present to assist in the discussion. Chief Carney presented historical information about banning smoking at other colleges/districts. Lester noted that there are many resources to help with smoking cessation for both students and staff if the district were to implement a smoking ban.

Feedback from the senate members present included:

- Issues with having to constantly walk through smoke to enter campus, specifically in the BFL corridor and the main entrance into campus.
- Introduce a campaign now to assist with smoking cessation
- Some smokers are conscientious of their actions and do smoke in the parking lots and dispose of their butts properly. However, most do not follow the posted rules about only smoking in parking lots.
- There is empathy to those who would have to walk to a perimeter sidewalk, especially employees who would have to take longer breaks.
  - Issue of employees who need longer breaks as compared to those who do not smoke who do not take long breaks.

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- Enforcement is lax with the current policy. Any revision to the policy needs to be firm in its definition.
- Contra Costa College has the best signage displaying the policy/procedure.
- Concern about how much time our custodial/buildings and grounds staff are spending on cleaning up “unlawful” smoking areas.
- There is some concern of losing FTES if the district were to become smoke free.
- If a change is made it is recommended to slowly roll it out and provide a date either six months or a year out to educate the campus.
- Chief Carney noted that the police services staff are prepared to enforce any change made to the policy and procedures.
- Orante noted that there will be a push to work with student services to inform and create opportunities for smoking education.
- It was noted that some staff smoke due to stressful workloads and it was added that smoking is an addiction that is hard to break. It was also noted that smokers are not a protected class per title 5, but the senate is sympathetic to those that are addicted to smoking.
- Smoking areas were discussed however the cost of building smoking areas or kiosks is too high. It was also noted that on other campuses in the state, the kiosks have been used often by homeless as shelters.
- Particular groups such as international students and veterans may need additional resources to adapt to a change.

Feedback provided via email

- Please tell them we want all types of smoking banned at the San Ramon campus. Cigarettes, pipes, e-cigarettes, vaporizers, etc. We would also like to be able to have Police Services have authority to enforce the policy
- No smoking at the entrance to the campus, along the parking lots where people enter the campus. I do not like having to walk through all the smoke.
- Would be nice to include school sponsored events. Every home football game we have the displeasure of inhaling smoke wafting down from the stadium seating and parking lot above. Not good for staff or students with high cardiovascular and muscular energy demands which require maximum oxygen delivery not carbon dioxide or toxins.
- I obviously can't make the meeting, but LOVE the idea of a smoke free campus (I hope that includes vaporizers). Most campuses are smoke free, and we need to do our part in promoting public health! Smoking bans have resulted in one of the greatest public health achievements in history. Also, Brown just signed a bill to increase the legal age to buy tobacco from 18 to 21. Even if it is difficult to enforce, it's an important message to stand behind.
- Well I hate the smoke, because it triggers my migraines. Having said that I figure you will set the poor employees who are addicted full postal. I imagine it will put them into painful withdrawal which should make them less than fully functional or pleasant. They should have some spot to get relief even if it is a big plexiglass box.

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Heiden questioned the senate as to if there was support to initiate a district-wide smoking ban. **It was MSC, with no objections and by all present to approve support to pursue a district-wide smoking ban.**

Heiden and Agostino will present to the Classified Senate Coordinating Council on June 14 and possibly to the DGC on the same day. Chief Carney recommends that the process being as soon as possible.

**4. Public Comment – None**

**5. Council Announcements & President's Report –**

- Job Links is June 2
- Heiden noted that in the future requests for leave must be approved before the senate books travel for conferences (for example Classified Leadership Retreat).
- J. Martin noted that there will be emergency preparedness training during the week of June 20 and another session during FLEX week.
- 25 Live training will also be held for those who schedule/book facilities and rooms.
- Heiden will contact Joy Brucelas regarding a gift for President Garcia.

**6. Committee Appointments – None**

**7. 2016-17 Goals - Tabled for a future agenda.**

Heiden adjourned the meeting at 1:00 p.m.