

DVC
CLASSIFIED SENATE
February 17, 2016
APPROVED MINUTES

Present: Scott Heiden, Jessica Martin, Allison Albright, Rafiqul Bhuiyan*, Lesley Agostino, Chris Meadors**, Lisa Martin***, Sonja Nilsen

Absent: Gilbert Rocha

Guests: Noha Basilioous, Renee Savage

Heiden called the meeting to order at 11:30 a.m.

**Bhuiyan left at 12:00 a.m.*

*** Meadors left at 11:45 a.m.*

****L. Martin arrived at 12:00 p.m.*

1. Approval of the February 17, 2016 Agenda:

Agostino corrected the date on the agenda to "2016"

It was MSC, with no objections and by all present to approve the agenda as amended.

2. Approval of February 3, 2015 minutes:

It was MSC, with no objections and by all present to approve the minutes as written.

3. Public Comment –

4. Council Announcements & President's Report -

- J. Martin announced that AED training will be held on February 18.
- Heiden noted the College Council approved the Measure E program plan. He added that a forum was held on February 10 regarding best practices for student cusses. He encouraged future attendance at all forums. Heiden updated the senate on the Partnerships for Student Success noting that the kinesiology department is current running a program for student athletes and the RPEC will use data collected from that project for evaluation.
- Heiden added that he traveled to Grossmont Community College to present the Contra Costa Community College district organization of classified senates. They were appreciative of our model and will adopt some of our practices. Heiden commented that President Garcia would like to see changes made to the Administrative Program Review and revisions will be forthcoming. Heiden commented that he and the other senate presidents met with Chancellor Benjamin yesterday – a Hay Study update should be coming shortly and there will be no Chancellor's Chat this spring but they are hoping for a similar event in the fall.
- Heiden reminded the senate that the deadline for the Classified Leadership Institute is Thursday, February 18.

5. College Council Preview

- Agostino reviewed the College Council agenda for February 17, 2015.

6. Committee Appointments

Heiden announced that we are still looking for classified staff to be members of the Program Review Committee. It was recommended that Renee Savage and Noha Basilioous be appointed to the senate council.

It was MSC, with no objections and by all present to approve Renee Savage and Noha Basilioous as members of the Classified Senate Council for 2016-18.

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7. CCCCD Equal Employment Opportunity Plan

The EEOP is up for review/approval at DGC and will go for a final read on March 15, 2016. The council members were asked to review the document and bring any feedback to the next meeting (March 3). In the interest of time, the document was broken up into sections and council members were assigned specific areas to read and report back. The EEOP will be on the March 3 agenda for endorsement.

8. Constitution Update Introduction

Agostino noted that the Constitution needs to be revised as we have already revised the bylaws. Articles I, II and III will be on the next agenda. The goal is to have them approved and ready for the spring 2016 elections.

9. Finals Week Events for Students

J. Martin suggested having items available to students during finals week. Tabling at select areas around campus and providing refreshment, pencils, and/or scantrons to students as they come on to campus. Agostino and J. Martin will work on a general plan and Heiden will contact the bookstore/cafeteria to discuss purchasing.

Heiden adjourned the meeting at 12:40 p.m.