

DVC
CLASSIFIED SENATE
March 16, 2016
APPROVED MINUTES

Present: Scott Heiden, Jessica Martin, Rafiqul Bhuiyan, Sonja Nilsen, Gilbert Rocha, Renee Savage, Lesley Agostino, Chris Meadors, Lisa Martin

Absent: Noha Basilious, Allison Albright

Guests: Danielle DeFoe

Heiden called the meeting to order at 11:31 a.m.

1. Approval of the March 16, 2016 Agenda:

Agostino recommended moving item #7 up to item #5 and removed item #9

It was MSC, with no objections and by all present to approve the agenda as amended.

2. Approval of March 2, 2016 minutes:

It was MSC, with no objections and by all present to approve the minutes as written.

3. Public Comment –

4. First Year Experience (FYE) Update – Danielle DeFoe

DeFoe presented the proposal and first steps to the FYE program. The committee has been working over a year to create the pilot program. The Welcome Day in fall 2016 had over 400 students and they are planning an even larger event this fall. Other activities include summer bridge programs, tutoring, student success courses and mentoring. Classified are encouraged to participate at all levels Heiden suggested that information be presented to the students both electronically and hard copy.

5. Committee Appointments

It was MSC, with no objections and by all present to approve Lisa Martin to the Student Services Committee.

It was MSC, with no objections and by all present to approve Kevin Powell to the Tutoring Advisory Committee.

6. Council Announcements & President's Report -

- J. Martin passed around a sympathy card for Ken Myambo. She also noted that Rick Robison is looking for clarity on the Classified Professional Development membership and duties.
- Rocha reported that A&R is processing Associate Degrees.
- Meadors noted that with Measure E construction starting soon there should be clear and open communication with all involved.
- L. Martin commented that with her new position in the ENGL/SS office she is gaining valuable experience from the "instruction" aspect of the campus. She added that there needs to be better communication and more interaction between classified and faculty.
- J. Martin is working on accommodations and flights for CLI.
- Heiden noted that the EEOP plan was reviewed and revised at DGC and ultimately approved (as revised). He added that additional spots will be open for the Classified Leadership Retreat on April 15.

7. College Council Preview - Agostino reviewed the College Council agenda for March 16, 2016.

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8. Spring Break Road Show

J. Martin will look at scheduling something at the end of May or during the summer. Agostino will send out a report of last year's road show and work with J. Martin to submit a summary to the college council showing progress throughout the year. The senate discussed FLEX and opening day activities as well as reaching out to DSS for a disability etiquette workshop.

Heiden adjourned the meeting at 12:51 p.m.