

**CLASSIFIED SENATE  
AGENDA**

**April 20, 2016**

*L-151*

*11:30 a.m. - 1:00 p.m.*

**Classified Senate Council**

Scott Heiden, President  
 Lesley Agostino, Vice-President  
 VACANT, Secretary  
 Jessica Martin, Treasurer  
 Allison Albright  
 Chris Meadors  
 Gilbert Rocha  
 Lisa Martin  
 Noha Basilio  
 Rafiqul Bhuiyan  
 Renee Savage  
 Sonja Nilsen

1. <b>Approval of the April 20, 2016 agenda</b>	11:30 – 11:32
2. <b>Approval of the April 6, 2016 minutes*</b>	11:32 – 11:35
3. <b>Public Comment</b> – This time is reserved for members of the public to address the Senate regarding items not on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.	11:35 – 11:50
4. <b>Council Announcements &amp; President’s Report</b>	11:50 – 12:00
5. <b>College Council Preview-</b> What will be discussed?	12:00 – 12:05
6. <b>International Education Office</b> – Renee Savage	12:05 – 12:30
7. <b>Committee Appointments</b> – possible action  <i>Safety Committee</i>  <i>Equity Committee</i>	12:35 – 12:40

**\*attached**

**Next Meeting: Wednesday, May 4, 2016**

**DVC**  
**CLASSIFIED SENATE**  
**April 6, 2016**  
**UNAPPROVED MINUTES**

**Present:** Scott Heiden, Jessica Martin, Gilbert Rocha, Renee Savage, Lesley Agostino, Chris Meadors, Lisa Martin, Noha Basilius

**Absent:** Rafiqul Bhuiyan, Allison Albright, Sonja Nilsen,

**Guests:** Priscilla Beas, Katie Hada, Delaney Reed

Heiden called the meeting to order at 11:32 a.m.

**1. Approval of the April 6, 2016 Agenda:**

It was MSC, with no objections and by all present to approve the agenda as written.

**2. Approval of March 30, 2016 minutes:**

It was MSC, with no objections and by all present to approve the minutes as written.

**3. Public Comment –**

- Two DVC journalism students, Katie Hada and Delaney Reed, were introduced.

**4. Council Announcements & President's Report –**

- Basilius announced Viking SEA Day which will welcome local high school seniors to the campus. Volunteers are needed.
- Heiden noted that this is the last weekend for Almost, Maine. Saturday, April 9 will be the interpreter night at the show for the deaf and hard of hearing. This night was an innovation proposal by Allison Albright.
- Rocha announced that there will be a veteran's event on April 21. Veterans and their families are invited to see what programs and services DVC and the local community offer for veterans.
- J. Martin commented that there will be AED/CPR training on Friday, April 8 at 10:00 in the BFL Community Conference Room.
- Heiden reminded the committee that the Classified Leadership Retreat is next Friday, April 15.
- L. Martin asked for an update on the Hay Study and Heiden commented that there is no new information at this time.
- Heiden noted that there is no longer classified representation on the Program Review Committee and is looking for volunteers.

**5. College Council Preview -** Agostino reviewed the College Council agenda for April 6, 2016.

**6. Committee Appointments –**

Student Equity Committee – Priscilla Beas

Heiden has not heard back from President Garcia regarding this appointment. Tabled for a future meeting.

**7. Safety Requests/Training**

J. Martin reported that she spoke with Chief Ed Carney and he is open and willing to facilitate requested trainings. Martin opened up the conversation for ideas from the senate.

**DVC**  
**CLASSIFIED SENATE**  
**April 6, 2016**  
**UNAPPROVED MINUTES**

- Mental health crisis training
  - Prevention/responsive for both students and staff
- Active shooter
- Safety monitor program – Martin reported that Herb Lester is reinstating the safety monitor program. She will keep the senate updated.
- Allow time for Q&A in all trainings.
- Better communication with police services during student emergencies
  - Previous issue in student services with a slow response time to a student in crisis.
  - Ensure that officers are continually trained on handling situations above and beyond general policing. Savage noted that there was a recent experience with a student and Cpl. McDonald was very helpful.
- Police aides should have additional training in dealing directly with students in distress.
- Area specific trainings should be held by building or service.
- Issue with no services in the evening (no counselors)
- It was suggested to have trainings on Fridays during the semester, additional days in the summer as well as FLEX activities. It was noted that most student services staff cannot attend FLEX activities.
- Emily Stone and Elizabeth Hauscarriague are working on an early alert system.
- L. Martin that “211” is available to all residents. She added the possibility of suicide prevention training.
- Beas commented that EOPS has easily accessible handouts for students with a list of resources.
- Training on mandated reporting.
- Meadors commented that additional training should be available for identifying hazards, universal precautions, lock out/tag out, and a healthy worker program (wellness day). Additionally he noted that ADA training on awareness and standards should be available.
- Encourage management to allow staff to attend trainings.

**8. Program Review Committee Change** – Heiden reviewed the proposed changes to the Program Review Committee (PRC) goals and outcomes. He noted that at College Council it was recommended to remove the bullet regarding replacement cycles. He feels that the removal of this bullet will negatively affect the classified participation in the program review process and should be left in the charge of the PRC.

**9. Equity Introduction for 4/21 Forum**

Heiden and Agostino commented that the April 21 open forum will be on equity and solicited the senate for topics or prompts for discussion.

- Open mic on success and failures of current equity practices
- Ensure that there is a safe environment for discussion
- Work our equity plan into our best practices
- Brief introduction to equity – including the campus definition
- Give examples of practices already in effect
- Develop strategies for the fall semester – don’t continually put off.

**DVC**  
**CLASSIFIED SENATE**  
**April 6, 2016**  
**UNAPPROVED MINUTES**

**10. Classified Representation Lists** – due to time this item was postponed for a future agenda.

Agostino encouraged attendance at the April 20, 2016 meeting for a presentation from the International Students office.

**Heiden adjourned the meeting at 1:00 p.m.**