



CLASSIFIED SENATE
August 17, 2016
UNAPPROVED MINUTES

Present: Lesley Agostino, Marisa Greenberg, Yvonne Roberson, Chris Meadors, Allison Albright, Jessica Martin, Noha Basiliou, Renee Savage, Gilbert Rocha, Lisa Martin

Absent: Sonja Nilsen, Rafiqul Bhuiyan

Guests: Vivek Bharathan, Scott Heiden, Katherine Jinter, Joy Brucelas, Joyce Riley, Leticia Rodrigues

Agostino called the meeting to order at 11:37 am.

1. Approval of the August 17, 2016 Agenda

It was MSC, with no objections and by all present, to approve the agenda as written.

2. Public Comment

- Leticia Rodriguez noted that a new class cancellation system is now available for students via website, flyers, and apps. Training and a mobile application are available to download. Using a mobile app store, search “Ellucian go” for access. The notification system is also available through WebAdvisor (after log in, go to “Opt-in for Text Messages,” then click on “Yes” to receive cancellation notices.

3. Council Announcements/President’s Report

- Agostino received congratulations for her well-delivered speech at convocation.
- Kudos also to Ann Patton for her slide show at convocation.
- No Classified Senate Coordinating Council or DGC meeting this month.
- No College Council meeting today
- Agostino and Greenberg will meet with President Ted Wieden and Academic Senate President Beth McBrien to discuss results of the district climate survey taken in December 2015. The goal is to take 2-3 of major issues to address and improve on for the next survey in 2017-18.
- The College Council had a retreat on Monday, August 8 – some of the items discussed included
 - Enrollment Management
 - Teaching Excellence Network (TEN) – Professional Development for PT Faculty. Academic Senate & United Faculty involved - assisting teachers, classified not involved. Greenberg will involved as part time faculty. Agostino and Greenberg are unclear on the entire scope of the project and the involvement of the UF.



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- Innovation Update was tabled due to time
- Hispanic Serving Institution (HSI) – DVC is close to becoming and HIS which will allow additional grants to serve our students. Rosa Armendariz will be attending a future classified senate meeting to introduce the program and how classified can be involved.
- Measure E – Kinesiology has approved architects, SRC interviews are next week.
- Community College Survey of Student Engagement (CCSSE) – Agostino provided draft results from the survey. RPEC will review data and report to the college.
- Agostino noted that the Equity Committee and the Leading from the Middle group will be sending out a survey to get a feel of equity and knowledge of inclusive excellence on campus. Classified are encouraged to participate.

4. College Council Goals – “One More Student”

Classified staff asked to discuss three priorities for DVC from Classified lens to increase equity, excellence and learning at DVC.

- How do we set goals regarding equity if still not defined – make sure each students’ needs on campus met, not what the whole campus needs
- Would like to see graduation and transfer rates to see where we could improve
- Degree audits – reaching out to students with only 1 or 2 more classes to transfer or earn a certificate/degree
 - In past, students were emailed who are only a few classes to achieve transfer or get degree.
- Once education plan is developed ensuring that students’ progress is monitored
- Ensure that students are connected to a counselor
- DVC needs to change how we communicate with our students
 - Emails that are visual and not text based
 - Specific directions to the student “You need to do this next”
 - Speak their “language”
 - Emails from college enrollment are very generic and difficult to understand



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- Simplify the communication and process to enroll
- Students are not connected to the campus; create a relationship with ASDVC
- Focused orientations
- Increase faculty involvement in the classroom as there are limits to student contact in student services
- Several attendees noted how successful the use of “Ask Me DVC” lanyards were to build connection with students in need of help

5. Convocation Debrief

Senate members were overall pleased with convocation. Ideas for improvement included equality in introducing new staff (asking personal/fun questions about classified, not just the faculty), request holding all applause until the end, include facts about classified and managers, not just new faculty. It was also mentioned that many classified are still unable to attend and it was suggested that the campus be closed for ½ day or a few hours to allow everyone to attend.

The PAC was a good venue but the screen was hard to see.

6. Workshop Logistics – “Classified Perks”

J. Martin and Agostino are working on a FLEX activity for classified that will highlight the perks of being a classified staff member including benefits from Local 1, health information, and district incentives.

Next meeting: Wednesday, August 31, 2016 from 11:30 am – 1:00 pm in the BFL-CCC. Lt. Ryan Huddleston will attend for introduction & Q&A.

Agostino adjourned the meeting at 12:52 p.m.