

INTEGRATION COUNCIL

October 16, 2009

LC 101

10:00 a.m. – 12:00 p.m.

In attendance: Beth McBrien, Marva DeLoach, Steve Coccimiglio, Suguru Miyamoto, Kathleen Costa, Marina Crouse for Melissa Jacobson, Keith Mikolavich, Cheryl Martucci, Tish Young, Maria Barno, Sue Handy, Mohamed Eisa, Andy Barlow, Rick Gelinias, Neal Skapura, Lupe Dannels, Brenda Jerez, Ileana Dorn for Tom Barber, Gena Gruber, Peter Churchill for Gary Pieroni, Beth Hauscarriague, Susan Lamb, Judy Walters, Jeanie Dewhurst (note taker, Dona DeRusso, Rachel Westlake

Guests: Laurie Lema, Valerie House

Absent: Pamela McDaniel, SoJung Han (ASDVC)

Topic/Activity	Summary
Announcements	Ted Wieden, Senior Dean and ALO, began the meeting in place of Judy Walters, President. Everyone introduced themselves.
Agenda Review	None
Review of Committee Charge, Function, Membership	<p>Ted Wieden reviewed the charge of the Council as written in the Show Cause report and approved by Leadership Council in September 2009. This committee will provide the linkage between program review and budget. The loop will be closed after the allocation of funds by hearing updates on how the funds were used. Wieden distributed a summary of parliamentary procedures.</p> <p>Judy Walters, President, apologized for being late. She explained that she is really looking forward to the opportunities that this committee will bring to the college. One of the big things for her is the dialogue capacity and representative voice. Walters stated that consensus is hearing the dialogue around the room and getting the feeling that consensus has occurred. If a vote needs to be called then there is no longer consensus. Walters suggested have the committee meetings recorded. Formal minutes would show motions, recommendations, and final decisions.</p> <p>There are several overlapping charges for the Institutional Planning Committee and the Integration Council. Walters explained this will need to be worked out over the year. This Council is charged with the evaluation of the College Council. This topic will also need to be discussed.</p> <p>A question was asked about how this Council will evaluate and develop the criteria for ranking program reviews. A good place to begin the discussion is the suggested ranking rubric listed in the Show Cause Report on page 49.</p>
Discussion of Committee Chair/Co-Chairs	<p>Council members discussed several scenarios for a facilitator for this committee. There was consensus agreement to have co-chairs, one chair to have a one-year term, and the other chair a two-year term. The President's Office will work with the co-chairs to help get the agendas and minutes together.</p> <p>Nominations were taken and accepted by: Keith Mikolavich Sue Handy Kathleen Costa Dona DeRusso</p> <p>It was agreed that all members would vote for two people. The top vote</p>

getter would serve the two-year term; the next would serve the one-year term. The charge for Integration Council states that the co-chairs should come from three functional areas: instruction, student services, and administration. After discussion it was agreed that all nominees cover more than one of the functional areas, and it was agreed to do away functional areas.

Laurie Lema and Ted Wieden collected and counted the votes.

The new co-chairs are Sue Handy, with a two-year term, Keith Mikolavich with a one-year term.

Several topics were suggested for the next meeting: College-wide data, Committee Meeting Dates, Spring and Summer Schedules, Student Services State of the Union, Criteria for Program Review Ranking, and a Discussion of Program Review.

Because these topics are all so timely, it was agreed that the next meeting of the Integration Council will be Friday, October 30, 10:00-12:00 p.m.

**Next meeting: October 30, 2009
10:00 a.m. – 12:00 p.m.
Trophy Room**