

DVC Integration Council
Friday, February 11, 2011
LC 101
10:00 a.m. – 12:00 p.m.

In attendance: Keith Mikolavich, Sue Handy, Andy Barlow, Mohamed Eisa, Lupe Dannels, Marva DeLoach, Cheryl Martucci, Maria Barno, Peter Garcia, Beth McBrien, Maureen McCollum, Kathleen Costa, Tish Young, Melissa Jacobson, Rick Gelinias, Steve Coccimiglio, Brenda Jerez, Carla Rojas, Marcia Giovanni, Rc Lim, Gloria Zarabozo, Susan Lamb. Neal Skapura, Michael Gong
 Absent: Peter Churchill, Vicki Brown

1.	<p>Our focus today: An IC Role in the College Dialogue about Scheduling and Budget Reduction</p> <p>Meeting began at 10:05 a.m.</p>
2.	<p>Approval of December 3, January 28, Feb. 4 Minutes</p> <p>It was moved (DeLoach and seconded to approve the December 3, 2010, January 28, 2011, and February 4, 2011 minutes with the addition of a bullet to item number 9 in the January 28 minutes, "Ranking program reviews for supplies, etc., when there is no money seems an exercise in futility".</p>
3.	<p>Agenda Review – Today's agenda will focus on the next steps for Integration Council only.</p>
4.	<p>Next Steps for the IC: Role of Program Review Reading in College Decision Making</p> <p>Keith Mikolavich began the meeting explaining the original intention for why it's appropriate for Integration Council to dialogue about the schedule cuts. Integration Council is charged with dialoguing about institutional integrity. He explained that the Faculty Senate Council has set up a task force to work with administration on the fall 2011 schedule. They are asking for faculty members from IC to serve on this task force. Mikolavich stated that the program review process is an imperfect instrument, but there is still an expectation that the reviews will be read.</p> <p>Mohamed Eisa shared that there are over \$5 million dollars in requests stated in the program reviews. Rick Gelinias explained that IC has a role in the budget planning process. IC is the link between program review and resource allocation. The most immediate need is to figure out how to allocate FTEF through the schedule. He would really like to see IC continue linking schedule cuts with program review. Tish Young feels that it is not the job of IC to decide what courses need to be cut. Comments about the lack of funds and the strain placed on a program will appear in the program review. Andy Barlow shared that the program reviews should show us the larger level picture especially if staffing cuts to a program have repercussions in another area. The college's mission, values, and strategic plan will have to be revisited.</p> <p>Peter Garcia thanked IC for their willingness to dialogue on college issues. He feels that it is IC's job to be a bellwether in the college conversation. He explained that he now feels that it was a mistake to roll out the first draft of the schedule the way it occurred. Faculty Senate is correct in that a dialogue needed to occur first. IC provided the pause to give ideas and reactions to the process. Dialogue with departments needs to continue. The second draft of the schedule will not look like the first draft. He is not a proponent of across the board cuts. We need to remember to listen to what the students are telling us. Garcia explained that he will listen to all input seriously.</p> <p>Beth McBrien shared that resource allocation is not just in terms of continuation but also preservation. If IC is to look at program reviews and the college schedule, other data besides program review should also be used: productivity, fill-rate at census, and student success.</p>

	<p>Steve Coccimiglio asked IC to consider the issue of repeatability in physical education. After discussion, IC agreed that the conversation needs to continue in another venue. IC agreed to support the Faculty Senate's task force. IC faculty members who want to serve on the task force will contact Laurie Lema.</p> <p>After further discussion, it was agreed to go ahead with the reading and ranking process developed by the IC subgroup. Everyone will read program review looking for critical needs and determining what issues are bubbling up with an eye to the larger trends. Maria Barno will email the new rubrics and materials to accomplish this task. The February 25 meeting is cancelled. IC will meet in subgroups on March 4, 10:00 a.m.-2:00 p.m. in the BFL Community Conference Room. The meeting on March 18 will be from 9:00-12:00 noon in LC 101 to pull together recommendations and rankings. Mohamed Eisa will create a spreadsheet that lists the top three resource requests from the areas. Eisa offered to provide a list of course success and retention rates for the past three years. Susan Lamb will provide a list of the Career Technical Education programs.</p>
<p>4.</p>	<p>Confirm future meeting schedule: March 4, 10:00 a.m. - 2:00 p.m. BFL Community Conference Rom.</p>

Meeting adjourned: 12:04 p.m.

Next Meeting:
Friday, March 4, 10:00 a.m. – 2:00 p.m.
BFL Community Conference Room