

**DVC Integration Council
MINUTES
Friday, March 4, 2011
BFL CCC
10:00 a.m. – 2:00 p.m.**

In attendance: Sue Handy, Keith Mikolavich, Alex Silva, Maria Barno, Rick Gelinas, Tish Young, Maureen McCollum, Rc Lim, Brenda Jerez, Gloria Zarabozo, Carla Rosas, Marcia Giovanni, Beth McBrien, Kathleen Costa, Lupe Dannels, Marva DeLoach, Melissa Jacobson, Andy Barlow, Michael Gong, Neal Skapura, Mohamed Eisa

Absent: Peter Churchill, Cheryl Martucci, Susan Lamb, Vicki Brown

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| 1. | <p>Announcements:</p> <ul style="list-style-type: none"> • Alex Silva is the new ASDVC representative |
| 2. | <p>Approval of February 11 minutes It was moved (Barn) and seconded to approve the minutes as presented. Motion passed.</p> |
| 3. | <p>Review of Today's Plan– Resources Available to Assist our Process: Laptops Forms Excel List of Requests?</p> <p>Process and Product Expectations: Sue Handy asked the sub-groups to identify critical need, themes and recommendations to be included in Integration Council's annual report. Two products will hopefully arise from today's work: area rankings, themes and recommendations, and feedback to the college on the strengths and weaknesses in an area. She shared that there is a task force meeting to review the program review process. The goal is to have the process be simpler and somewhat uniform across all three program review processes. Frustration was expressed on how to address possible reductions. Lupe Dannels shared the official definition with scope and limitations for "basic skills". Individual notes will not be turned in with the sub-groups results. Mohamed Eisa provided a spreadsheet showing all the requests included in program review reports.</p> |
| 4. | <p>Sub-group Discussion of Individual Reading/Ranking and Development of sub-group recommendations:</p> <p>Sub-groups began their meetings at 10:35 a.m.</p> |
| 4. | <p>Wrap Up and Submission of Sub-group Rankings/Recommendations:</p> |

**Next Meeting:
Friday, March 18, time tbd
LC 101**