

# DVC Integration Council

Friday, April 15, 2011

Trophy Room

11-12:30pm

Present: Sue Handy, Maria Barno (note taker), Melissa Jacobson, Marva DeLoach, Mohamed Eisa, Gloria Zarabozo, Rc Lim, Pam Hawkins, Peter Garcia

Absent: Marcia Giovanni, Maureen McCollum, Kathleen Costa, Vicki Brown, Cheryl Martucci, Andy Barlow, Brenda Jerez, Alex Silva, Keith Mikolavich, Jeanie Dewhurst (note taker), Susan Lamb, Lupe Dannels, Tish Young, Beth McBrien, Michael Gong, Rick Gelinis, Steve Coccimiglio, Neal Skapura, Carla Rosas

1.	<b>Announcements:</b> Peter Garcia announced that the Schedule Task Force was meeting that morning and because of that, many IC members would not be able to attend the IC meeting.
2.	<b>Approval of minutes: Postponed till May 6<sup>th</sup> meeting</b>
3.	<b>Review of IC Recommendations Narrative for 10-11:</b> Sue explained the proposed structure of the final report. The report would begin with an introductory paragraph on the ranking process. Then the steps would be listed that the IC followed for the Program Review reading/ranking process. The glossary of terms and the scoring categories and guidelines would follow. Finally, the report would conclude with the summary findings and rankings of the five subgroups.
4.	<b>Review of Program Review Reading/Ranking Process Proposed Narrative Report</b> Sue sought final closure on the report developed by the subcommittee of the Student Achievement/Access/Infrastructure subgroup. Sue suggested we report out, one member at a time, on our approval and/or concerns with the subcommittee report. Sue also read the concerns emailed to her from members who could not be present. Concerns included: <ul style="list-style-type: none"><li>• The final report should include a statement on the IC's support of our existing goals and mission, including our commitment to transfer students.</li><li>• The final report should include a statement that IC is aware of and acknowledges the budget crisis we are in and is aware that ranked critical needs may not be funded.</li><li>• The final report should include a statement that the IC is working from program reviews that were written last year, and that the IC recognizes that some work toward requests and needs may already be in process.</li><li>• The final report needs to begin with an explanatory paragraph.</li><li>• If possible, we should link the final themes and needs from the Student Achievement/Access/Infrastructure report to the appropriate strategic direction.</li></ul> Other concerns were discussed and addressed with a slight change in wording in the report.
5.	<b>IC Committee Self-Evaluation Process Plan:</b> The members discussed the short timeline for the submission of the final self-evaluation document. In hopes of saving some time, it was suggested that we start with last year's document and build from there. It is hoped that the IC can finalize the self-evaluation document at the final meeting on May 6.
6.	<b>Agenda Items for last meeting of the year on May 6:</b> <ul style="list-style-type: none"><li>• <b>Review and Approval of Committee Self-Evaluation Report</b></li></ul> <b>Presentation by the College Success Inquiry Group: Progress Update</b>

Next Meeting:  
Friday, May 6, 10-12pm  
BFL CCC