

Diablo Valley College
Integration Council

MINUTES

March 20, 2015 (Friday) **10:00 a.m. – 12:00 p.m.**
 Business-Foreign Language Community Conference Center (BFL-CCC)

Present: Laura Cremin, Claudia Eckelmann, Beth Hauscarriague, Anne Horeis, James Hoffmann, Lindsay Kong, Nancy Malone, Teresa Molnar, Vivian Natalia (ASDVC Student), Bill Oye, Maina Sato (ASDVC Student), Kim Schenk, Ruth Sison, Obed Vazquez, Christine Worsley

Absent: Steve Coccimiglio, Tina Dodson, Holly Kresch, Beth McBrien, Paul Sasse

Guests: Dana Krider, Mark Akiyama, Newin Orante

Note Taker: Mary Jane Long

The meeting was called to order at 10:10 a.m.

ITEM	TOPIC / ACTIVITY	OUTCOME/DECISION
1.	Adoption of 3/20/15 Agenda	A motion was made (Eckelmann) and seconded (Hoffmann) to approve the 3/20/15 agenda as written with five absences (Coccimiglio, Dodson, Kresch, McBrien, Sasse). The vote was unanimous to approve the agenda; there were no abstentions.
2.	Review and Approval of 2/20/15 Minutes	A motion was made (Oye) and seconded (Hoffmann) to approve the 2/20/15 minutes as written with five absences (Coccimiglio, Dodson, Kresch, McBrien, Sasse). The vote was unanimous to approve the minutes; there were no abstentions.
3.	Announcements & Updates	<ul style="list-style-type: none"> • Obed Vazquez provided an update as to when internet and phone service will be restored on campus due to the fiber optic and phone line cables being severed during the Library remodel. Monday is the earliest known date when we can hope to have services restored; there are 3 construction shifts working round the clock to bring services back up. • Bill Oye commented on the outstanding events that were held on campus recently such as the diversity speaker series, Club Day, etc. He said the efforts are appreciated. • There is a United Faculty Health, Benefits and Retirement workshop from 8:30 – 3:30 p.m. this

		afternoon in the Cafeteria and the keynote speaker is Congressman George Miller.
4.	IPR Template Review	<p>Revisions to the Instructional Program Review (IPR) template were discussed. James Hoffman spoke about revisions to Section III of the IPR template.</p> <p>This item will be carried over to the next IC meeting in April at which time the entire IPR template will be given a complete review.</p>
5.	Co-chair Nomination Process for Fall 2015	<p>Members were asked to think about who they would like to nominate before the next meeting. Obed has only agreed to be a co-chair temporarily; the IC needs to have a co-chair and a nomination process in place by May 2015.</p> <p>This item will be placed on the April meeting agenda.</p>
6.	Student Equity Plan and Its Relation to the Strategic Plan and Program Review	<p>Newin Orante and Mark Akiyama spoke about the need to integrate student equity language into the program review form and also to clearly define and standardize terms in the APR template (such as equity and excellence) so that each area submitting program review forms interprets these terms the same way.</p> <p>Administrative Program Review will be discussed at the next meeting in April and there will be a complete review of the entire APR template.</p>
7.	Integration Council Charge and Membership	<p>The IC members were given homework assignments; they were asked to read the IC charge and think about membership.</p> <p>This item will be placed on the April meeting agenda.</p>
8.	Fall 2015/Spring 2016 Integration Council Meeting Dates Selection	<p>IC members are to review the fall 2015/spring 2016 meeting schedule given to them at the last meeting.</p> <p>This schedule will be sent out to members again as soon as the campus regains internet connection.</p>
9.	Strategic Plan Reading Assignments and Discussion	Members were given the homework assignment of reading the DVC Strategic Plan and taking sections of it.
10.	Adjournment	The meeting adjourned at 11:52 a.m.