

Diablo Valley College
**Integration
Council**

MINUTES

August 21, 2015 (Friday)

10:00 a.m. – 12:00 p.m.

Business-Foreign Language Community Conference Center (BFL-CCC)

Present: Jeannie Chiu, Laura Cremin (co-chair), Tina Dodson, James Hoffmann, Anne Horeis, Martha Laham, Jiating Lin (ASDVC Student Rep), Bill Oye, Kim Schenk, Ruth Sison, Obed Vazquez (co-chair)

Absent: Steve Coccimiglio, Lindsay Kong, Paul Sasse, Christine Worsley

Guests: Peter Garcia, Ted Wieden

Note Taker: Mary Jane Long

The meeting was called to order at 10:05 a.m.

ITEM	TOPIC /	OUTCOME
1.	Adoption of 8/21/15 Agenda	A motion was made (Hoffmann) and seconded (Dodson) to approve the 8/21/15 agenda as written with four absences (Coccimiglio, Kong, Sasse and Worsley). The vote was unanimous; there were no abstentions.
2.	Review and Approval of 5/8/15 Minutes	A motion was made (Oye) and seconded (Hoffmann) to approve the 5/8/15 minutes as written with four absences (Coccimiglio, Kong, Sasse and Worsley). The vote was unanimous; there were no abstentions.
3.	Introductions	Introductions were made.
4.	Announcements and Updates	Bill Oye mentioned that he recently participated in an opening day event on campus that was facilitated by the First Year Experience (FYE). An estimated 250 or more new students came to campus on the Saturday this was hosted; the events were well attended and Bill gave several workshops. Peter Garcia thanked the committee members individually for the essential work they do as well as the co-chairs who will now sit on College Council.

5.	Accreditation and Governance Update	<p>Ted Wieden provided updates regarding the accreditation process. He spoke about the changing governance structure. College Council has been restructured and a new committee, the Research Planning and Evaluation Committee (RPEC) is being constituted. The college is being required to start increasing the use of both quantitative and qualitative data in making decisions. The RPEC will help guide College Council's decisions and also help groups on campus turn outcomes into actionable items.</p> <p>He discussed the need to change the name of the Integration Council to more accurately reflect its actual responsibilities. This new committee is a Brown Act committee. Obed asked if the College Council (CC) chooses this new name or if the IC does. Ted said CC makes that decision but, that if the IC has any ideas, they should send these to CC.</p> <p>Ted also discussed looking at themes coming out of the program reviews done by the IC. The dialogue about these themes will be very beneficial for the college because it serves as the basis for College Council's specific annual goals for the following academic year.</p>
6.	IC Purpose and Themes, Governance Structure	<p>Obed reviewed with the committee the IC purpose and themes. He highlighted the need for transparency between IC members and the rest of the college and the need to share information with the various constituencies. Reporting both to and from the constituencies/areas represented is important.</p>
7.	Membership	<p>There was discussion on the pros and cons of restructuring the membership of this committee and having reps from the various sectors (i.e., I.T., Student Services, Applied & Fine Arts) serving and reporting 'as needed' and not needing to be present at every meeting or requiring reps to be present at every meeting. This idea will be taken to College Council. Each of the various constituency groups that are missing reps need to be contacted to let them know it is important that they have representation at every meeting. There was a discussion/clarification with members on their current terms of office.</p>
8.	Goals for 2015-2016 Academic Year and Calendar Deadlines	<p>The goals for 2015-2016 academic year were discussed as were calendar deadlines. Laura stated that coming up with a rubric for program review was primary. Training for program review was discussed.</p>
9.	Review of Fall Process Training Program Review Handbook (created by PR Task Force)	<p>The Fall Process Training Program Review Handbook was reviewed.</p>
10.	Review IPR Template	<p>The IPR template was reviewed.</p>
11.	Review of PR Scoring Rubric	<p>Obed will send the program review scoring rubric to the committee members. Members are to think about the IC membership composition and program review training.</p>
12.	Adjournment	<p>The meeting adjourned at 11:50 a.m.</p>