

MINUTES – November 20, 2015

Library Conference Room (L-151)

10:00 a.m. – 12:00 p.m.

Present: Laura Cremin (co-chair), Obed Vazquez (co-chair), Jeannie Chiu, Tina Dodson, James Hoffmann, Lindsay Kong, Jiating Lin (ASDVC Rep), Bill Oye, Anne Petersen, Paul Sasse, Ruth Sison, Christine Worsley

Absent: Steve Coccimiglio, Beth Hauscarriague, Martha Laham

Guest: Andy Barlow

Note Taker: Mary Jane Long

The meeting was called to order at 10:16 a.m.

	TOPIC / ACTIVITY	OUTCOME / DECISION / ACTION
1.	Adoption of 11/20/15 Agenda	The 11/20/15 agenda was reviewed. A motion was made (Chiu) and seconded (Hoffmann) to approve the agenda as written with three absences (Coccimiglio, Hauscarriague and Laham). The vote was unanimous; there were no abstentions.
2.	Review and Approval of 10/16/15 Minutes	The 10/16/15 minutes were reviewed. A motion was made (Dodson) and seconded (Vazquez) to approve the agenda as written with three absences (Coccimiglio, Hauscarriague and Laham). The vote was unanimous; there were no abstentions.
3.	Public Comment (Limited to 3 minutes per person)	None.
4.	Announcements and Updates	Obed announced that a recruitment faire was being held today on campus. The purpose is to expose graduate students to community college teaching.
5.	Research Planning and Evaluation Committee – How can we work together?	Andy Barlow discussed the role of the Program Review Committee (PRC) in the college governance process, specifically: <ul style="list-style-type: none"> • how PRC will work together with the Research Planning and Evaluation Committee and; • the work that PRC does that will feed College Council

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6.	Membership / Charge	Obed reported back from College Council on the proposed changes to the PRC membership structure. College Council has indicated that they aren't in favor of the proposed revised structure and want the committee to submit another proposal. New proposed changes to the PRC membership structure and processes were discussed as well as keeping the existing structure. Obed will take this item back to both senates and then to College Council for their direction and for them to decide the composition of the Program Review Committee because PRC reports to them.
7.	Program Review Reading and Ranking Groups	Once the composition and structure of the PRC has been determined, Program review ranking groups will be set up. Program review timelines were discussed.
8.	Adjournment	The meeting adjourned at 11:53 a.m.