

## **AGENDA – PROGRAM REVIEW COMMITTEE (PRC)**

### **MEETING INFORMATION**

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**COMMITTEE CHARGE:**

The Program Review Committee operates under the rules of the [Brown Act](#). This committee is charged with fulfilling the institution's commitment to college-wide dialog on program review and other data for the purposes of recommending improvements to the College Council on student services, instructional programs and administrative support services as well as the processes for governance and identifying institutional improvement needs. It will disseminate information on its findings to the college community.

<b>DATE:</b>	9/14/2018	<b>LOCATION:</b>	L-151 (Library)
<b>TIME:</b>	10:00 AM -12:00 PM	<b>MEETING TYPE:</b>	Governance
<b>CO-CHAIRS:</b>	Obed Vazquez, Raymond Martin, Christine Worsley (acting)	<b>NOTE TAKER:</b>	Mary Jane Long
<b>COMMITTEE MEMBERS:</b>	Katy Agnost, Stephanie Alves, Jean Chiar, Mike Darr, Maria Dorado, Lisa Drummond, Florence Espiritu, James Hoffmann, Lindsay Kong, Arek Puzia, Carmina Quirarte-Amador, Brian Raymond, Kim Schenk (ex-officio), Glenn Scott	<b>MEETING DATES:</b>	<b>FALL 2018:</b> 9/14; 10/12; 11/9;11/30 <b>SPRING 2019:</b> 2/8; 3/8; 3/22; 4/12; 5/10
<b>PRESENTERS &amp; INVITED GUESTS:</b>		<b>RELATED DOCUMENTS:</b>	Unapproved minutes from 5/11/2018.

### **PREPARATION FOR MEETING**

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**Please Read:** Related documents listed above.

### **AGENDA ITEMS**

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	<b>TOPIC</b>	<b>PRESENTER</b>	<b>TIME ALLOTTED</b>		<b>DESIRED OUTCOME</b>
1.	Adoption of 9/14/18 Agenda	All	5 min.	10:00 –10:05	Approval/ Action Item
2.	Review and approval of 5/11/2018 minutes	All	5 min.	10:05 – 10:10	Discussion/Approval/Action
3.	Public Comment <i>(limited to 3 minutes per person)</i>	All	5 min.	10:10 – 10:15	Discussion
4.	Announcements/Updates	Ray/Obed/All	15 min.	10:15 – 10:30	Discussion
5.	College Council Update: Process Recommendations/Proposals	Obed/Ray	25 min.	10:30 – 10:55	Discussion/Approval/Action
6.	Adjustments and changes: Recommendations from Deans group	Ray/Obed/All	10 min.	10:55-11:05	Discussion/Approval/Action
7.	Rubric language discussion	Ray/All	15 min.	11:05 – 11:20	Discussion/Approval/Action
8.	Trainings for Fall – Writers and Validators	Ray/Obed/All	25 min.	11:20 – 11:45	Discussion/Approval/Action
9.	Approved Items list w/GLs	Ray/Obed/All	15 min.	11:45 – 12:00	Discussion
10.	Adjournment	All		12:00	