

Diablo Valley College
Committee Self Evaluation Form

Committee Name: Integration Council

For Academic Year: 2011-2012

Date of Self Evaluation: 5/11/2012


Average Attendance

<p>Major Committee Accomplishments & Achievements in Past Year</p>	<ul style="list-style-type: none"> • Completed final recommendations for AY 2012-2011. Submitted to College Council and Budget Committee October-November 2011 with responses from both committees to the IC by December 2011. • Initiated discussions with College President about strategic planning (September 2011) • Convened meeting of co-chairs of governance committees to discuss resource allocation process. Developed a plan, with the Budget Committee and College Council, for the use of program reviews to allocate one-time funds for technology. (October-November 2011) • Ranked technology requests eligible for one-time funding October-November 2011, and reported results to Budget committee (November 2011) • Reviewed and finalized rubrics for ranking program review resource request (January 2012) • Read and ranked all program reviews for 2011-2012 (February-April 2012) • Reviewed sub-committee rankings and identified areas for future research and themes arising from program reviews (April-May 2012). • Began preparations for AY 2012-2013 work (April-May 2012). • The IC continues to maintain a culture of openness, honesty and data-based recommendations.
<p>Major Obstacles/Problems With Committee Function</p>	<ul style="list-style-type: none"> • Technology Plan was insufficient to provide needed data for one-time budget allocation process. • Many program reviews did not provide needed information or justifications for requests. • The work of reading and ranking requests from 87 program reviews in a short time was, and is, unsustainable for IC members. • Program reviews are written in formats that make more work for the IC. PR writers need training in writing PRs. The validation process needs a complete overhaul, and training as well.
<p>Recommended Changes to Committee Charge</p>	<ul style="list-style-type: none"> • None for 2011-2012
<p>Recommendations for Improving Committee Process/Efficiency</p>	<ul style="list-style-type: none"> • Continue to clarify the relationship of the IC to operational committees and their college plans. • Articulate how the activity of the IC makes a measurable impact on the improvement of outcomes for students. • Modify the program review instruments to allow for a ready assessment of the anticipated outcome of the request and its impact on student learning. • The program review writing and evaluation process cannot be condensed into a few months, and should be spread out throughout the two year cycle. • The IC needs to be provided with data bases (e.g. # of sections offered by unit) so that readers do not have to glean the data from each PR. • Faculty/staff co-chairs need release time to do this work. • Develop list of "common costs" for standard tech items, benefits etc. to provide greater consistency • Continue to work on the consistent application of the rubric and ranking process across subgroups

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Recommended Changes In Size and Membership	<ul style="list-style-type: none"> • None for 2011-2012
Tentative Committee Goals Coming Year	<ul style="list-style-type: none"> • Make recommendations for the improvement of program review format • Make recommendations for improvement of program review writing process • Make recommendations for improvement of program review/validation training • Make recommendations for improvement of validation of program reviews • Make recommendations for areas that need to be addressed in strategic planning process. • Make final recommendations to Budget Committee and College Council for resource allocations from 2011-2012 Program Reviews. • Continue, with Budget Committee and College Council, to study and make improvements in the resource allocation process.
If your committee oversees a college wide plan, please respond below:	
Name of Plan(s)	<ul style="list-style-type: none"> • Not applicable
Progress Made Toward Each of the Plan's Goals (Be specific regarding annual benchmarks to date)	<ul style="list-style-type: none"> • Not applicable
Changes or Updates (if any) Made to the Plan	<ul style="list-style-type: none"> • Not applicable

Chair/Co-Chair Signature: unavailable for sig.

Chair/Co-Chair Signature: 

Chair/Co-Chair Name: Andy Barlow

Chair/Co-Chair Name: Kim Schenk