



Institutional Planning Committee Meeting
April 25, 2011
Minutes

In attendance: Mohamed Eisa, Michael Gong, Coleen Lento, Judy Myers, Despina Prapavessi, Emily Stone

Guests: Peter Garcia, John Thomas, Rachel Westlake

Note-taker: Shemila Johnson

Item #	Topic / Activity
1	<p>Agenda Review</p> <ul style="list-style-type: none"> • Move minutes approval to the end of agenda
2	<p>Announcements</p> <ul style="list-style-type: none"> • None
3	<p>Minutes Approval</p> <ul style="list-style-type: none"> • No notes were taken at the last meeting because Shemila was out. Prapavessi tried to take notes of the conversation afterwards and would like to discuss with the committee in an attempt to create a minutes summary
4	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;">  CSI Presentation Handouts.pdf </div> <div> <p>CSI Presentation</p> <p>John Thomas & Rachel Westlake along with IPC member, Emily Stone presented information on the College Success Inquiry (CSI) group. The group was purposed to aid in transforming the achievement gap of African American students at DVC. The provided history of CSI, the strategies and models used to reach out to the intended community of students, their vision statement and desire to create a mission statement (goal is to create it and present it at the May 6th FLEX) and also shared information on the upcoming May 6th FLEX presentation.</p> <p>Stone shared that the group has presented to Management Council, Student Equity committee and now IPC. CSI is looking at why the achievement gap exists and what can be done to minimize the gap of success between African American students and other students. It is a research based group, driven by a data model to focus on the topic. More information on CSI can be found on the U-drive, via the following: U:\StudentServices\Counseling&StudentSupportServices\EOPS\College Success Inquiry - Transforming the Achievement of African American Students</p> <p>The group has utilized an action planning project to develop subgroups to:</p> <ol style="list-style-type: none"> 1) Compile research information from panels, through visiting other campuses, etc. to look at strategies and other successful models. 2) Continue hearing the student's voice. 3) Look at how to broaden the conversation? </div> </div>

	<p>Westlake developed consensus workshops that meet twice monthly and coordinate retreats and subgroups to develop methods to focus on the equity-minded approach.</p> <p>CSI would like to see the Student Equity committee play an “umbrella role” to other like-minded committees.</p> <p>Eisa shares the turnover rate at DVC is high, currently at 45%, he suggests actualizing CSI work by tying it into an existing plan on campus(i.e. Equity Plan)</p> <p>Myers suggests going to the Faculty Senate with a specific “ask”. In the Fall 2011, CSI plans to have strategies available for disbursement to the Senate.</p> <p>Stone shares the goal of CSI is not to be a stand alone, drop off the map group, but CSI wants to continue to live on and help its community of students.</p>
<p>5</p>  <p>College Wide Plan Template.pdf</p>	<p>Template for College Wide Plan Development</p> <p>Prapavessi provided a handout of the template. The template was developed from the Workforce Development plan.</p> <p>Suggestions to revise the second paragraph in DVC’s Integrated Planning Process: “College wide planning at DVC is overseen by the IPC and developed and implemented by the appropriate constituency-based college-wide committees” (list committees).</p> <p>Revision to the fourth paragraph in DVC’s Integrated Planning Process: “At this time DVC operates under the 2006-11 strategic plan that has been extended until the District adopts its new strategic plan.”</p> <p>Prapavessi will bring the document to the May 3rd meeting for approval. Myers suggests providing list of example of strategies. The group must get the right mix and match on qualitative and quantitative data within the document. It needs to be reflective of documentation that manages our plan implementation process.</p>
<p>6</p>	<p>Role of IPC in College Wide Plan Approval/ Rubric Development</p> <ul style="list-style-type: none"> • Postponed
<p>7</p>	<p>Go over the Agenda for the 5/3 meeting with the leads of the college wide plans- Postponed</p> <ul style="list-style-type: none"> - Annual Progress Update embedded in Annual Committee Evaluation - Rubric for plan development - Template for College Wide Plan Development - Possible Consolidation of Plans
<p>8</p>	<p>Adjourn</p>

NEXT MEETING DATE
May 9, 2011
3:00-5:00pm
BFL CCR