

Diablo Valley College  
Committee Self Evaluation Form

Committee Name: Institutional Planning Committee (IPC)/Accreditation Steering Committee (ASC)	
For Academic Year: 10-11	Date of Self Evaluation: May 9, 2011
Average Attendance	
Major Committee Accomplishments & Achievements in Past Year	<p>IPC</p> <ul style="list-style-type: none"> <li>Oversaw the process to revise the college's mission statement</li> <li>Convened a work-group of college-wide plan co-leads and governance co-chairs to discuss the college-wide planning process and make recommendations for improving the college wide planning process and integrating with the program review, and introducing the annual evaluation of the college-wide plans and annual progress updates</li> <li>Started the process for IPC to guide the development of new plans</li> <li>Oversaw the Accreditation Steering Committee's tasks under the direction of the ALO</li> </ul> <p>ASC</p> <ul style="list-style-type: none"> <li>Completion of Follow-Up Report to ACCJC (October 2010) leading to full reaffirmation of DVC's accreditation in January 2011</li> <li>Completion of Draft Focused Mid-Term Report (Spring 2011)</li> <li>Review and proposal for the disposition of 95 recommendations in the College Improvement Plan</li> </ul>
Major Obstacles/Problems With Committee Function	<ul style="list-style-type: none"> <li>Lack of a clear process for college wide plan, development, and oversight that led to the convening of the work-group with college-wide plan leads, etc.</li> <li>Lack of student representation throughout the year</li> <li>No replacement from SRC</li> <li>Sharing meeting schedule with IPC (of which the ASC is a sub-committee)</li> </ul>
Recommended Changes to Committee Charge	<ul style="list-style-type: none"> <li>Student participation voluntary??</li> <li>Change three year term for co-chairs to two year terms??</li> <li>Examine possible cross-over of responsibilities with Institutional Effectiveness Committee, and revisit the charge to expand on IEC processes</li> </ul>
Recommendations for Improving Committee Process/Efficiency	<ul style="list-style-type: none"> <li>Possible collaboration with Institutional Effectiveness</li> <li>Adopt a plan development, approval and implementation process to be institutionalized</li> <li>Create a separate body to address current and future accreditation issues</li> <li>Beginning in 2012 the college will need to begin gearing up for the next comprehensive self study report. This process will be more effective if it is overseen by a standing body (committee/council/task force) chartered to address accreditation issues with a membership that is already conversant in the language of accreditation.</li> </ul>
Recommended Changes In Size and Membership	<ul style="list-style-type: none"> <li>Creation of a standing body to address current, future and ongoing accreditation issues</li> <li>Charge/function and membership to be determined by College Council</li> </ul>



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<p style="text-align: center;">Tentative Committee Goals Coming Year</p>	<p>IPC</p> <ul style="list-style-type: none"> <li>• Pilot the college-wide planning template with the Student Equity Plan</li> <li>• Facilitate an August Flex workshop to continue college-wide planning discussion</li> <li>• Improve communication with college constituents about the role of IPC and college-wide planning</li> </ul> <p>ASC</p> <ul style="list-style-type: none"> <li>• Completion of Focused Mid-Term Report (October 15, 2011)</li> <li>• Review recent ACCJC Policy Changes and potential impacts to DVC</li> <li>• Spring 2012: early stage work on the next comprehensive self study</li> </ul>
<b>If your committee oversees a college wide plan, please respond below:</b>	
<p>Name of Plan(s)</p>	<ul style="list-style-type: none"> <li>• Strategic Plan</li> </ul>
<p>Progress Made Toward Each of the Plan's Goals (Be specific regarding annual benchmarks to date)</p>	<p>Annual benchmarks to assess the progress towards each of the college's strategic goals are in the development process and expect to be ready by the end of the Fall 2011..</p>
<p>Changes or Updates (if any) Made to the Plan</p>	<p>In August 2010, after consultations with the College President, the ALO and the Office of Research and Planning, IPC reached consensus to adopt the district's strategic plan till 2014 and to postpone the development of the new strategic plan till 2013 to allow for alignment with district timeline (2009-2014) and the development of college plan/objectives in alignment with those of the district.</p>

Chair/Co-Chair Signature: \_\_\_\_\_

Chair/Co-Chair Signature: \_\_\_\_\_

Chair/Co-Chair Name: Emily Stone

Chair/Co-Chair Name: Despina Prapavessi