

**BUDGET COMMITTEE MEETING  
SUMMARY NOTES**

**Friday, January 24, 2014  
9:00 a.m. - 11:00 a.m.  
Meeting Location: BFL 210**

In attendance: Michael Almaguer, John Nahlen, John Hanecak, Teresa Towers, Jackie Jones-Castellano, Kathleen Costa, Ray Goralka, April Doty, Katrina Keating and Felicia Novia.

Guests: Roshan Dahi, Peter Garcia, and Ted Wieden.

Note taker: Julie Catalano

<b>Topic/Activity</b>	<b>Outcome</b>
<b>Public Comment</b>	None.
<b>Announcements</b>	Almaguer introduced and welcomed John Nahlen, new interim vice president of business and administrative services.
<b>Agenda Review</b>	Jones-Castellano motioned and Hanecak seconded. Approved.
<b>December 6, 2013 Minutes</b>	Costa motioned and Doty seconded. Approved.
<b>Facilities funding recommendation for annual plan</b>	After much discussion regarding the \$130,919 remaining un-designated in the 2013-14 annual budget plan, the committee voted to designate this money to facilities. The motion to do so was made by Jones-Castellano and seconded by Goralka and then agreed to by the committee. The committee also decided to add a recommendation that these funds be considered for critical repairs identified in campus restrooms. Almaguer will work with Costa, Goralka and Keating to draft the recommendation to bring back to the committee at the February 7 <sup>th</sup> meeting.
<b>Annual Plan</b>	Almaguer again presented the draft plan (dated 11/26/13) for committee review. The plan includes \$21,250 (ongoing) to chemistry breakage fees; 10% augmentation to operating budgets (\$376,532) of which \$75,306 will be from ongoing funds and \$301,226 will be onetime funds; and \$217,218 (all from ongoing funds) will be designated to human resources. When we have the restroom fund portion of the recommendation finalized and agreed upon we will then forward the annual plan to college council.
<b>Accreditation Standard IIID</b>	Keating sent the draft to all committee members to review. Wieden shared that all standards are up on google docs and the college community is encouraged to read and comment. Keating explained that final draft is due to Opsata on Feb. 15, 2014.

**Next meeting will be February 7, 2014  
9:00 a.m. – 11:00 a.m.**